

Trafford Council

Fees, Charges and Allowances

2013/14

Fees, Charges and Allowances Guide

<u>Contents</u>	<u>Page</u>
KEY	6
CHILDREN & YOUNG PEOPLES SERVICES	
Letting of Youth Centres	7
Youth Services - Charges for services	7
Music Service	8
ADULT SOCIAL CARE	
Telephones provided under the Chronically Sick and Disabled Persons Act 1970	9
Review of Residential and Nursing Home Placements	9
Community Care Charging Policy	9
Daily Rate for Day Care Attendance and Day Care Transport	10
Domiciliary Care Charge	10
Bathing Service - Charge for Bath	10
Overall maximum weekly charge	10
Pendant Alarm Services	10
Supported Living – 3 Kenwood Road	11
Supported Living - Shaw Road and Shaw View	11
Administration Charges relating to Funerals and Estates	11
Scale of Income Support used in Trafford's Assessments	12
ENVIRONMENT, TRANSPORT & OPERATIONS BUSINESS GROUP	
Freedom of Information Act 2002	13
Highways Business Group	
Stopping Up and Diversion of Highway (Temporary)	13
Road Opening Permit	13
New Roads and Street Works Act 1991 – Section 50 Street-works Licence	13
Street Furniture Records and Specification Information	13
Vehicular Crossings	14
Hire of Barriers, Lamps Etc.	14
Provision of Highway Inspection Details to Statutory Undertakers	15

and Other Bodies	
Local Authorities (Transport Charges) Regulations 1998- Skips	15
Local Authorities (Transport charges) Regulations 1998 – Scaffolding	16
Local Authorities (Transport Charges) Regulations – Hoardings	16
Removal of “A” Boards and other obstructions placed within the Public Highway	16
Placing of Tables and Chairs on the Highway	16
Children’s Fairground Rides on the adopted highway under Section 115E of the Highways Act 1980	16
Copies of Technical Reports	16
Street Lighting Design Services for Private Development	17
Highways Act 1980 Section 38 Agreements - Administration charge	17
Stopping Up and Diversion of Highway (Permanent)	17
Direction Signing to Tourist Attractions	17
Street Naming and Numbering	17
Adopted Highway Information	17
Signs to Housing Developments	18
Dangerous Buildings & Demolitions Notices	18
Parking Services	
Parking Permits	18
Town Centre Display Area	18
Trafford Park Matchday Parking	18
Pay and Display	19
Parking Dispensations and Suspensions	20
Greenspace Business Group	
Allotments	21
Parks Games	21
Special Events	21
Cemeteries and Crematorium	21

Environment Business Group

Waste Management 25

Environmental Health

Licences 26

Environmental Protection 27

Housing Standards 27

Pest Control 28

Works in Default 28

Stray Dogs 28

Licensing

Licence Application Fees 29

Trading Standards

Weights & measures 33

ECONOMIC GROWTH & PROSPERITY

Asset Management / Lettings

Community Lettings 34

Markets 37

Trafford Town Hall Football Parking 37

Planning and Building Control

Strategic Planning and Developments 37

Building Control fees 38

Planning Fees 38

Housing Services 39

COMMUNITY SAFETY, CULTURE, AND SPORT

Trafford Water Sports Centre	40
Leased Facilities and Miscellaneous Charges	40
Sale Waterside Arts Centre	41
Liability for damage - Insurance	48
Community Safety	
Abandoned Trolleys	49
Graffiti Removal	49
Environmental Enforcement	49
Transformation & Resources	
Registration of Births, Deaths and Marriages	50
Commitment and Citizenship Ceremonies	50
Nationality Checking service	51
Revenues and Benefits	51
Special Events	51
Blue Badge Permits	51
Libraries	52

KEY

All fees and charges are subject to relevant legal constraints. Some fees and charges are required by law to be established and administered by the Council, others can be established at the Council's discretion. Once established, regulations then influence the extent or level of the fee or charge. Some fee or charge levels are set by regulation, others are limited by regulation, and some can be determined freely by the Council, though subject to other influencing factors such as competition.

The attached list of fees and charges also indicates fees are Mandatory (M) and which are Discretionary (D) for both the establishment of the charge (the first indicator) and then setting the level of the charge (the second indicator). For example, a fee that must be established and administered by the Council, but the level of fee or charge can be freely determined by the Council would be marked 'M / D'.

The table below has been RAG shaded in terms of extent of Council discretion from red (top 1) where fees and charges are mostly determined by regulation, to green (bottom 2) where the Council has greater control on establishing and setting fee or charge levels. In the middle or amber zone, Council's discretion is limited by regulatory rules, and for the fees or charges that are subject to such rules a code of 'D*' is used in the booklet, usually with a statement that describes the relevant rule at the bottom of the page or table.

How is it determined that a fee or charge can be levied?	Who or how is the rate of the fee or charge determined?	Example of Fee or Charge	KEY
Regulation	Regulation – the rate of charge is fixed by regulation	Registrar Certificates Gaming Permits	M/M
Regulation	Regulation –the Council can choose between lower and/or upper limits	Casino applications Entertainment Licences	M/D*
The Council	Regulation – the Council can only recover costs & reasonable overheads and/or between upper and lower limits or other limit	Fixed Penalty Notices	D/D*
Regulation	The Council	Environmental searches Marriage & Civil Partnerships	M/D
The Council	The Council	Library charges Land charges & search fees	D/D

CHILDREN & YOUNG PEOPLE SERVICES

Youth Service Hire Charges 2013/14 (All Discretionary)

Letting of Youth Centres

			Rooms				% change
			1	2	3	4	
Scale A	Per Session	up to 50 people	£27.39	£36.51	£53.63	£71.39	0.0%
Scale B	Per Session	51 to 99 people	£36.24	£53.10	£71.34	£88.52	0.0%
Scale C	Per Session	100 to 250 people	£52.78	£70.73	£87.88	£107.21	0.0%
Scale D	Per Session	over 250 people	£70.42	£87.28	£106.57	£122.69	0.0%

Morning session	09.00 – 13.00
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Afternoon session	13.00 – 17.00
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Evening session	17.00 – 21.00
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Full details of letting terms and conditions available on request from :-

Finance Department,
Youth Service,
Cornhill Clinic
59 Cornhill Road
Urmston
M41 5SZ

Trafford Youth Service Charges for Services 2013/14 (All Discretionary)

<u>Unit</u>	<u>Cost £</u>	<u>Session Time</u>	<u>Activity Includes</u>	<u>Additional Notes</u>	<u>% change</u>
Outdoor Education standard activities					
	122.96	3 hour half day	Kit issue, Safety briefings & Kit	Minimum of 2 hours activity	0.0%
	236.21	6 hour full day	Kit issue, Safety briefings & Kit	Minimum of 5 hours activity	0.0%
Outdoor Education non-standard activities					
	175.73	3 hour half day	Kit issue, Safety briefings & Kit	Minimum of 2 hours activity	0.0%
	351.45	6 hour full day	Kit issue, Safety briefings & Kit	Minimum of 5 hours activity	0.0%
Mobile Unit					
	63.90	per hour	N/A	Hire for Mobile Unit Only	0.0%
Gorse Hill Music Studio					
	30.81 - 49.06	Per hour	Use of the studio 1 and engineer Use of associated rooms e.g. & vocal rooms.	Maximum of 6 young people or maximum of 8 young with another agency worker in attendance	0.0%
	245.33 - 392.53	8 hours 4 x 2 hour studio sessions	Block of taster sessions in: 1. Planning/ideas 2. Recording 3. Mixing & mastering Digital arts suite room hire	4 x 2 hour sessions in studio with engineer and CD's Hire of room plus equipment	0.0%
Youth worker session					
	85.78	3 1/2 hours	N/A	maximum of 8 young people	0.0%

Music Service

Group instrumental lessons range from £3.00 to £5.00 per lesson (dependent on class size).

Individual lessons range from £10 to £15.50 per lesson (dependent on length of lesson and whether child or adult, also on whether child attends a Trafford School or Trafford Music Ensemble).

Instrument hire is £15 to £25 per term (dependent on length of lesson and whether child or adult, also on whether child attends a Trafford School or Trafford Music Ensemble).

ADULT SOCIAL CARE

Telephones Provided Under the Chronically Sick and Disabled Persons Act 1970				
Following the calculation of the net chargeable income, the following scale is used to determine the service user's entitlement to assistance.				
	VAT (V) /Code	2012/13 £	2013/14 £	% change
Free installation and rental	M/D	Net chargeable income of up to £11.50 per week	Net chargeable income of up to £12.10 per week	5.2%
Free installation only	M/D	Net chargeable income of up to £11.50 per week but below £23.40 per week	Net chargeable income of up to £12.10 per week but below £24.60 per week	5.2%
No assistance	M/D	Net chargeable income above £23.40 per week	Net chargeable income above £24.60 per week	5.1%
Estimated Financial Implication - Negligible				

Review of Residential and Nursing Home Placements				
The Council, in making residential care and nursing home placements outside the Trafford area, may ask the other Local Authority involved to carry out the placement review where it would be more cost effective to do so e.g. where a placement is made in a distant local authority area.				
In cases where another local authority arranges a residential placement within the Trafford area and requests that a Trafford Social Worker undertakes the placement review then a charge may be made which is a flat rate charge calculated to cover the cost of social work and administrative time in completing the review.				
	VAT (V) /Code	2012/13 £	2013/14 £	% change
Charge for Review	D/D	255.20	268.00	5.0%
Estimated Financial Implication - Negligible				

Community Care Charging Policy - Disregard of Income and Expenditure			
The Department of Health Guidance "Fairer Charging for Non-Residential Services" lays down statutory allowances for charging. These are Income Support allowances plus 25%.			
The guidance allows the council to charge against Disability Benefits, (Attendance Allowance and Disability Living Allowance) and the Severe Disability Premium of Income Support.			

	VAT (V) /Code	2012/13 £	2013/14 £	% change
Percentage disregard of Net Disposable Income	M/D	0%	0%	0%
Standard Disregard for Disability Related Expenditure	M/D	10.00	10.00	0.0%

Daily Rate for Day Care Attendance and Day Care Transport	VAT (V) /Code	2012/13 £	2013/14 £	% change
Daily rate for Day Care Attendance	M/D	17.30	31.25	81.0%
Sessional rate (1/2 day attendance)	M/D	8.70	15.63	79.6%
Day Care Transport	M/D	1.00	2.00	100.0%

Domiciliary Care Charge	VAT (V) /Code	2012/13 £	2013/14 £	% change
Charge per Hour	M/D	8.90	12.62	41.8%
Charge per half hour	M/D	4.50	6.31	40.2%

Bathing Service - Charge for Bath	VAT (V) /Code	2012/13 £	2013/14 £	% change
Charge per Bath	M/D	8.90	9.30	4.5%

It is recommended that this charge, which is equivalent to the hourly rate for domiciliary care, be increased in line with the domiciliary care charge.

Overall maximum weekly charge	VAT (V) /Code	2012/13 £	2013/14 £	% change
*Users who meet criteria for financial assessment (capital less than £23,250) shall be subject to a maximum weekly charge of : Estimated Financial Implication - Negligible	M/D	204.20	214.15	4.9%

NB: For service users with capital over £23,250 there is no overall weekly maximum charge and they are required to pay the full amount in relation to the level of services provided.

Pendant Alarm Services

At the Social Services Committee on 1st December 1994, Members approved a scale of charges in respect of pendant alarm systems provided under the Health Services and Public Health Act 1968. The maximum charge is linked to the equipment rental and service required from the Safe and Sustainable Environment Directorate.

The following service charges for 2013/14 are in line with Government Guidance for Supporting People :

	VAT (V) /Code	2012/13 £	2013/14 £	% change
Service level 1 - Supporting People	M/D	1.70	1.80	5.9%
Service level 2 - Supporting People	M/D	2.50	2.60	4.0%
Service level 3 - Supporting People	M/D	4.30	4.50	4.7%
Service level 1 - 24 hr monitoring service	M/D	4.00	4.20	5.0%
Service level 2 - responds to emergency calls received by sending a mobile warden.	M/D	4.80	5.00	4.2%
Service level 3 - as per Service level 2 with an additional planned visiting service.	M/D	6.90	7.20	4.3%
Estimated Financial Implication - Negligible				

Supported Living - 3 Kenwood Road

All current tenants receive Housing Benefit which meets the major part of their rent. An additional charge in the rent, which is not eligible for Housing Benefit, is made for heating and lighting.

An increase of 5% would equate to basic rent of £173.99 and heating and lighting to £12.18, making a total weekly rent of £186.17.

	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Kenwood Road	M/D	177.30	186.17	5.0%
Communal Cleaning Charges - Kenwood Road	M/D	20.80	21.80	4.8%
Estimated Financial Implication - Negligible				

Supported Living - Shawe Road & Shawe View

Most permanent tenants receive housing benefit which meets the major part of their rent. An additional charge in the rent, which is not eligible for Housing Benefit, is made for heating and lighting.

An increase of 5% would equate to basic rent of £173.99 and heating and lighting charge of £17.74 making a total weekly rent of £191.73.

	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
<u>Shawe Road</u>				
Rent	M/D	182.60	191.73	5.0%
Charges – Shawe Road	M/D	40.00	42.00	5.0%
<u>Charges for Part 3 Homes (Shawe Rd Respite)</u>				
Cost per resident week	M/D	483.30	507.47	5.0%

Administration Charges Relating to Funerals and Estates

Section 46 of the Public Health (Control of Disease) Act 1984 charges Local Authorities with the duty to bury or cremate the body "of any person who has died or been found dead in their area, in any case where it appears to the Authority that no suitable arrangements for the disposal of the body have been made or are being made otherwise than the Authority". The Authority is empowered to reimburse itself for any costs involved from the estate provided there are sufficient means to do so.

	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Where a funeral is arranged but inventory is not required	V M/D	211.50	222.00	5.0%
Where a funeral is arranged and inventory taken.	V M/D	423.00	444.00	5.0%
Estates which have involved four days work (30 hours) involving searching, inventory and funeral arrangements.	V M/D	616.30	647.00	5.0%
Estates where an inventory is taken but no funeral arranged.	V M/D	211.50	222.00	5.0%
Estimated Financial Implication - Negligible				

Administration fee for Deferred Payers

CRAG guidance states that councils are expected to offer deferred payment arrangements for residents where there is not sufficient disposable income to pay the charge as the capital is tied up in the property. The Authority is empowered to reimburse itself for any costs involved from the estate provided there are sufficient means to do so.

	VAT (V) /Code	2012/13 £	2013/14 £	% change
Charge per deferred case	V D/D	200.00	210.00	5.00

Scale of Income Support Allowances used in Trafford's Assessments	VAT (V) /Code	2012/13 £	2013/14 £	% change
Personal Allowances				
<u>Single claimant</u>				
18-24	M/M	56.25	56.80	1.0%
25 - 60	M/M	71.00	71.70	1.0%
60 and over	M/M	142.70	145.40	1.9%
<u>Couple</u>				
At least one aged 18 or over	M/M	111.45	112.55	1.0%
Couple aged 60 and over	M/M	217.90	222.05	1.9%
<u>Disability Premium</u>				
Single	M/M	30.35	31.00	2.1%
Couple	M/M	43.25	44.20	2.2%
<u>Pensioner Premium</u>				
Single	M/M	71.70	73.30	2.2%
Couple	M/M	106.45	109.50	2.9%
<u>Severe Disability Premium</u>				
Single claimant	M/M	58.20	59.50	2.2%
Couple (both qualify)	M/M	116.40	119.00	2.2%
<u>Enhanced Disability Premium</u>				
Single claimant	M/M	14.80	15.15	2.4%
Couple	M/M	21.30	21.75	2.1%
<u>Other Premiums</u>				
Carer Premium	M/M	32.60	33.30	2.1%
<u>CAPITAL LIMITS</u>				
Lower Limit	M/M	14,250.00	14,250.00	0.0%
Upper Limit	M/M	23,250.00	23,250.00	0.0%

Disabled Facilities Grants	VAT (V) /Code	2012/13 £	2013/14 £	% change
* Technical and Professional Services fee - minimum charge (£275.00) or 15% of eligible expense, (whichever is the greater). All plus professional negligence insurance based on 10% of fee plus VAT.	M/D	*	*	
Professional Indemnity Insurance Fee - 10% of fee.				

ENVIRONMENT, TRANSPORT & OPERATIONS

Freedom of Information Act 2002	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
If substantial staff time is involved in providing information, an administration charge may be made. Photocopying - per sheet	V D/D	0.05	0.05	0.0%

Highways Business Group

Stopping Up and Diversion Of Highway (Temporary)	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Temporary Traffic Orders				
Section 14(1) Orders (long term) Costs for Posting of Notices & Invoicing included.	D/D	1,406.00	1,476.00	5.0%
Section 14(2) Notices (5 Day/Emergencies) Costs for Posting of Provision of Access Highlight Markings:	D/D	421.00	442.00	5.0%
Single Property	D/D	49.00	51.50	5.1%
Two Properties	D/D	79.00	83.00	5.1%

Road Opening Permit				
To allow for the excavation in the highway for the purpose footway crossings, sewer connections and sewer maintenance works.				
	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Administration Fee	V D/D	145.00	152.00	4.8%
Inspection fee – New Roads and Streetworks Act Section 75	M/M	150.00	Fee set nationally due March	
Reinstatement Charges	D/D	Actual Cost	Actual Cost	

New Roads and Streetworks Act 1991 - Section 50 Street Works Licence

Fees to allow for the administration of the licence, maintaining the record of the apparatus and permitted inspection fees under the Act.

	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Administration Fee – Installation of apparatus (non-returnable)	V D/D	244.00	256.00	4.9%
Administration Fee – Maintenance of apparatus	V D/D	122.00	128.00	4.9%
Capitalised Fee in lieu of annual charge.	M/D	162.00	170.00	4.9%
Inspection fee per 200m length.	M/M	150.00	Fee set nationally due March	
Traffic Management Act - The above may be subject to changes in legislation.				

Street Furniture Records and Specification Info.	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
To cover small development involving no more than 6 items of street furniture.	D/D	68.00	71.50	5.1%
To cover major development involving more than 6 items of street furniture.	D/D	84.00	88.00	4.8%
Provision of Street Lighting Specification.	D/D	54.00	56.50	4.6%

Vehicular Crossings	VAT (V) /Code	2012/13 £	2013/14 £	% change
Site inspection, preparation of estimate, processing application, supervision of work, payment of account, including all administration costs.	D/D	Actual Cost	Actual Cost	
Specialist input if required, i.e. Trees, Street Lighting.	D/D	Actual Cost	Actual Cost	
Where a crossing is provided as part of programmed highway works, an all inclusive minimum charge (based on standard width of 2.7m).	D/D	353.00	371.00	5.1%
To provide estimate for a vehicle crossing.	D/D	32.00	33.50	4.7%

Hire Of Barriers, Lamps Etc.	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Daily Charges</u>				
Danger Lamp	V D/D	2.00	2.00	0.0%
Danger Lamp including batteries	V D/D	3.50	3.68	5.1%
Traffic Cone to 450 mm high	V D/D	0.50	0.50	0.0%
Traffic Cone and Traffic Cylinder with base over 450 mm	V D/D	1.00	1.05	5.0%
<u>Portable Signs in stands</u> – Minimum charge of 3 days				
600mm triangle/circle	V D/D	2.00	2.10	5.0%
750mm triangle/circle	V D/D	2.00	2.10	5.0%
900mm triangle/circle	V D/D	3.00	3.15	5.0%
1200mm triangle/circle	V D/D	4.00	4.20	5.0%
1050 x 750 rectangle (maximum)	V D/D	4.00	4.20	5.0%

<u>Temporary Signs for pole mounting, excluding mounting</u> - Minimum charge of 3 days	VAT (V) /Code	2012/13 £	2013/14 £	% change
450mm	V D/D	2.00	2.10	5.0%
600mm	V D/D	2.00	2.10	5.0%
750mm	V D/D	2.50	2.63	5.2%
900mm	V D/D	3.50	3.68	5.1%
1200mm	V D/D	3.50	3.68	5.1%
1050 x	V D/D	3.50	3.68	5.1%
Lane closed, Guard Barrier or Crowd Barrier - Minimum charge 3 days	V D/D	4.00	4.20	5.0%
<u>Temporary Column excluding erection</u> - Minimum charge 3 days				
Temporary Column excluding erection– 8 metre	V D/D	6.50	6.83	5.1%
Temporary Column excluding erection– 6 metre	V D/D	5.00	5.25	5.0%
Wide Base	V D/D	7.00	7.35	5.0%
Twinex Light Unit	V D/D	4.50	4.73	5.1%
Delivery/Collection charges not included. All losses charges at replacement cost.				

	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>WEEKLY</u> (charge for 5 days)				
Danger Lamp	V D/D	10.00	10.50	5.0%
Danger Lamp including batteries	V D/D	17.00	17.85	5.0%
Traffic Cone to 450 mm high	V D/D	2.50	2.63	5.2%
Traffic Cone and Traffic Cylinder with base over 450 mm	V D/D	3.50	3.68	5.1%
	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Portable Signs in stands</u>				
600mm triangle/circle	V D/D	10.00	10.50	5.0%
750mm triangle/circle	V D/D	10.00	10.50	5.0%
900mm triangle/circle	V D/D	15.00	15.75	5.0%
1200mm triangle/circle	V D/D	18.00	18.90	5.0%
1050 x 750 rectangle (maximum)	V D/D	18.00	18.90	5.0%
<u>Temporary Signs for pole mounting, excluding mounting.</u>				
450mm	V D/D	10.00	10.50	5.0%
600mm	V D/D	10.00	10.50	5.0%
750mm	V D/D	102.00	107.00	4.9%
900mm	V D/D	17.00	17.85	5.0%
1200mm	V D/D	17.00	17.85	5.0%
1050 x 750 rectangle	V D/D	17.00	17.85	5.0%
Lane closed, Guard Barrier or Crowd Barrier per section	V D/D	18.00	18.00	0.0%
<u>Temporary Column excluding erection - Minimum charge 3 days</u>				
Temporary Column excluding erection – 8 metre	V D/D	32.00	33.60	5.0%
Temporary Column excluding erection – 6 metre	V D/D	25.00	26.25	5.0%
Wide Base	V D/D	33.00	34.65	5.0%
Twinex Light Unit	V D/D	21.00	22.00	4.8%
Delivery/Collection charges not included. All losses charges at replacement cost.				
	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Miscellaneous charges</u>				
Grit, salt etc				
20 Kilo bag - collected from depot	V D/D	10.00	10.00	0.0%
5 x 20 Kilo bags delivered (minimum 5 bags)	V D/D	168.00	168.00	0.0%
Loose grit salt - 1/2 tonne (if collected)	V D/D	51.00	51.00	0.0%
Loose grit salt - 1 tonne	V D/D	84.00	84.00	0.0%
Delivery charge for 1 tonne loose salt	V D/D	176.00	176.00	0.0%
Grit Bin Delivered	V D/D	344.00	344.00	0.0%
Grit Bin - Collected	V D/D	214.00	214.00	0.0%
Grit Bin - to fill	V D/D	177.00	177.00	0.0%
Hire of sandbags 1 week (each)	V D/D	4.00	4.00	0.0%
Second hand flags - dependent on availability	D/D	On application	On application	
Provision of Highway Inspection Details To Statutory Undertakers and Other Bodies	VAT (V) /Code	2012/13 £	2013/14 £	% change
Supply of collected Highway Inspection Data – per year requested	V D/D	92.00	96.60	5.0%
Administrative charge per question	V D/D	13.00	13.65	5.0%
Photocopying of existing information per sheet	V D/D	0.05	0.05	0.0%
Local Authorities (Transport Charges) Regulations 1998 – Skips	VAT (V) /Code	2012/13 £	2013/14 £	% change
Consideration to an application by any person for permission to deposit, or cause to be deposited, a skip on any highway pursuant to section 129 (1) and (2) of the Highways Act 1980.	D/D	28.00	29.40	5.0%

Local Authorities (Transport Charges) Regulations 1998 – Scaffolding	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Consideration of an application for licence in writing to erect or retain on or over a highway any scaffolding or other structure in connection with any building or demolition work or the alteration, repair, maintenance or cleaning of any building which obstructs the highway pursuant to section 169 (1) and (2) of the Highways Act 1980.	D/D	66.00	100.00	51.5%
For each 28 day period thereafter.	D/D	27.00	50.00	85.2%

Local Authorities (Transport Charges) Regulations – Hoardings	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Consideration of an application for consent for the obligation to erect a hoarding or fence in accordance with section 172 (1) of the highways Act 1980 to be dispensed pursuant to subsection (2) of that section.	D/D	66.00	100.00	51.5%
Anything done by the local highway authority in connection with site specifications to monitor compliance with duties imposed by section 172(3) and by section 173 (1) of the highways Act 1980 on a person who has erected a hoarding or fence (for pre and post erection inspections per month for duration for safety inspections).	D/D	41.00	50.00	22.0%

Removal of "A" Boards and Other Obstructions placed within the Public Highway	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Small	V D/D	44.00	46.00	4.5%
Medium	V D/D	87.00	91.00	4.6%
Large	V D/D	128.00	134.00	4.7%

Placing of Tables and Chairs on The Highway	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Band 1 renewal 12 month - Licenced Premises.	D/D	265.00	278.25	5.0%
Band 2 renewal 12 month - Street Café open until 20.30 hrs or in excess of 12 seats.	D/D	212.00	212.00	0.0%
Band 3 renewal 12 month - Street Café open until 17.30 hrs under 12 seats.	D/D	186.00	186.00	0.0%

Children's Fairground Rides on the adopted highway under Section 115E of the Highways Act 1980	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
per annum	D/D	N/A	1,600.00	N/A
per month (4 week period)	D/D	N/A	140.00	N/A
per week (one off special event)	D/D	N/A	40.00	N/A

Copies of Technical Reports	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
<u>Copies of Technical Reports</u> (Ground Investigation and Tests Available to Developers/Consultants) per page inclusive of VAT - minimum charge of £50.	V D/D	2.42	2.54	5.0%
<u>Provision of Policy Documents</u> (for any policy document including the "Highway Design Standards for Adoption" document).	D/D	63.00	66.00	4.8%

Street Lighting Design Services for Private Developments	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% Change</u>
Fixed design/checking fee	D/D	525.00	550.00	4.8%
Plus charge per column	D/D	37.00	39.00	5.4%

Highways Act 1980 Section 38 Agreement – Administration Charge	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Charge to be made of 8.5% of the Bond figure subject to a minimum charge of £4,960 and no maximum charge.	M/D	4,725.00	4,960.00	5.0%
Charge in respect of any agreed extension of time to that in the agreement.	M/D	790.00	830.00	5.1%

Stopping Up and Diversion of Highway (Permanent)	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
For all requests for the stopping up and diversion of Highways/Public Rights of Way.	D/D	1,735.00	1,825.00	5.2%
The Council's legal fees will be payable in addition to the above.				

Provision of Direction Signing to Tourist Attractions	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Non-refundable fee for each request.	D/D	165.00	173.00	4.8%
Provision of temporary directional signage to events.	D/D	100.00	105.00	5.0%
If signing is agreed, the applicant is required to meet all costs for design, manufacture, erection and monitoring of the signs to their attractions.				

Street Numbering and Naming	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Renumbering of properties in situations where numbers have previously been allocated.	D/D	370.00	390.00	5.4%

Adopted Highway Information

For all requests from developers, individuals and external bodies to mark up plans submitted by them to show the extent of adopted highways.

	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
To cover single applications i.e. a single house.	D/D	45.00	47.50	5.6%
To cover large single unit development i.e. office block, single factory unit or flat development.	D/D	56.00	58.00	3.6%
To cover major development i.e. large scale housing, industrial and commercial development.	D/D	78.00	82.00	5.1%
Request for advice and information on proposals or infrastructure queries.	D/D	34.00	36.00	5.9%

Signs to Housing Development	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Irrespective of the number of signs, each application to be subject to a fee for processing the application and that the applicant pay the actual cost of providing the signs including the design fee. (The fee covers the first 12 months or part thereof).	D/D	282.00	296.00	5.0%
For each additional 12 months (or part thereof).	D/D	110.00	115.00	4.5%
Administration fee for removal of unauthorised signage.	D/D	87.00	91.00	4.6%
Each further sign:	D/D	12.00	12.50	4.2%
Small	D/D	23.00	24.00	4.3%
Large				
Dangerous Buildings and Demolition Notices	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Dangerous Buildings	D/D	poa	poa	N/A
Demolition Notices	D/D	184.00	194.00	5.4%

Parking Services

Parking Permits	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Annual Residents Parking Permit	D/D	32.50	32.50	0.0%
Annual Visitor Permit	D/D	32.50	32.50	0.0%
Visitor Cards – one day use (Gorse Hill)	D/D	4.00	4.00	0.0%
Visitor Books – 25 cards per book	D/D	9.50	9.50	0.0%
Administration Fee	D/D	6.00	6.00	0.0%
Annual Business Permit	D/D	100.00	100.00	0.0%
Town Centre Display Area	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Daily charge	D/D	52.50	52.50	0.0%
Trafford Park Match Day Parking	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
The Village, Trafford Park Match Day parking charge (per event)	D/D	N/A	4.00	N/A

Pay and Display	VAT (V) /Code	2012/13 £	2013/14 £	% change
Off Street				
Regent Road up to 1 hour	V D/D	0.10	0.10	0.0%
Regent Road up to 2 hours	V D/D	0.30	0.30	0.0%
Regent Road up to 3 hours	V D/D	0.70	0.70	0.0%
Regent Road up to 4 hours	V D/D	2.00	2.00	0.0%
Regent Road over 4 hours	V D/D	6.00	6.00	0.0%
Oakfield Road up to 1 hour	V D/D	0.10	0.10	0.0%
Oakfield Road up to 2 hours	V D/D	0.30	0.30	0.0%
Oakfield Road up to 3 hours	V D/D	0.70	0.70	0.0%
Oakfield Road up to 4 hours	V D/D	2.00	2.00	0.0%
Oakfield Road over 4 hours	V D/D	3.00	3.00	0.0%
Victoria Road up to 1 hour	V D/D	0.10	0.10	0.0%
Victoria Road up to 2 hours	V D/D	0.30	0.30	0.0%
Victoria Road up to 3 hours	V D/D	0.70	0.70	0.0%
Victoria Road up to 4 hours	V D/D	2.00	2.00	0.0%
Victoria Road over 4 hours	V D/D	3.00	3.00	0.0%
Cecil Road up to 1 hour	V D/D	0.10	0.10	0.0%
Cecil Road up to 2 hours	V D/D	0.30	0.30	0.0%
Cecil Road up to 3 hours	V D/D	0.70	0.70	0.0%
Cecil Road up to 4 hours	V D/D	2.00	2.00	0.0%
Cecil Road over 4 hours	V D/D	3.00	3.00	0.0%
Oaklands Drive up to 1 hour	V D/D	0.10	0.10	0.0%
Oaklands Drive up to 2 hour	V D/D	0.30	0.30	0.0%
Oaklands Drive up to 3 hour	V D/D	0.70	0.70	0.0%
Oaklands Drive up to 4 hour	V D/D	2.00	2.00	0.0%
Oaklands Drive over 4 hour	V D/D	3.00	3.00	0.0%
Brown St up to 1 hour	V D/D	0.10	0.10	0.0%
Brown St up to 2 hour	V D/D	0.30	0.30	0.0%
Brown St up to 3 hour	V D/D	0.70	0.70	0.0%
Brown St up to 4 hour	V D/D	2.00	2.00	0.0%
Brown St over 4 hour	V D/D	3.00	3.00	0.0%

On Street

All tariffs remain unchanged from 2012/13

Location	1 hour	2 hours	3 hours	All day
ALTRINCHAM				
Stamford street (ss)	10p	30p		
Springfield road (ss)	10p	30p		
Victoria street (ss)	10p	30p		
Market street (ss)	10p	30p		
Regent road (ss)	10p	30p		
New street (ss)	10p	30p		
The Downs (ss)	10p	30p		
Lloyd street (ss)	10p	30p		
Railway street (ss)	10p	30p		
Kingsway (ss)	10p	30p		
Oakfield street (ss)	10p	30p		
Oxford road (ss)	10p	30p		
Barrington road (ss)	10p	30p		
Burlington road (ls)	10p	30p	70p	£2.00
Gaskell road (ls)	10p	30p	70p	£2.00

Location	1 hour	2 hours	3 hours	All day
Grosvenor road (nr 2+11) (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
Grosvenor road (Bridge) (ls)	10p	30p	70p	£2.00
Hazel road (ls)	10p	30p	70p	£2.00
Mill street (ls)	10p	30p	70p	£2.00
Sandiway road (ls)	10p	30p	70p	£2.00
Sandiway place (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
SALE				
Broad road (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
Northenden road (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
Hope road (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
Ashton lane (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
Harley road (ls)	10p	30p	70p	£2.00
Symons road (ls)	10p	30p	70p	£2.00
Linley road (ls)	10p	30p	70p	£2.00
Sefton road (ls)	10p	30p	70p	£2.00
Ashfield road (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
Leicester road (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
Claremont road (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
Claremont rd (nr School) (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
Brighton grove (ss)	10p	30p	(max stay 2hrs-no return 1 hour)	
STRETFORD				
Chorley street (ls)	10p	30p	70p	£2.00 (previously charged at £1/each additional hour)
Warwick road (ls)	30p	30p	70p	£2.00
Brian Statham Way (ls)	30p	30p	70p	£2.00

Parking Dispersations and Suspensions

Operation of decriminalised parking enforcement gives provision for the Council to allow a named vehicle to park for a defined time in a parking place where the operation of the parking place has been suspended or where the parking place is in a restricted area.

	VAT (V) /Code	2012/13 £	2013/14 £	% change
Dispensation – per vehicle, per day , e.g. House Removal, Builders.	D/D	10.50	10.50	0.0%
Dispensation – per vehicle, per day , e.g. Builders (for long term work, price to be agreed upon application).	D/D	See above	See above	
Dispensation – per vehicle for one month (builders etc).	D/D	100.00	100.00	0.0%
Dispensation – per vehicle for two months (builders etc)	D/D	150.00	150.00	0.0%
Dispensation – per vehicle for three months (builders etc).	D/D	200.00	200.00	0.0%
Suspensions	D/D	21.00	21.00	0.0%
Multi-bay suspensions to be agreed upon application. Dependent on location.		negotiated on application with reference to daily parking charges		
Cones charge – refundable charge for each cone - charge to be negotiated on application.	D/D	10.50	10.50	0.0%

Greenspace Business Group

	VAT (V) /Code	2012/13 £	2013/14 £	% change
Allotments				
Standard Plots – 250 metres square – per annum	D/D	48.50	50.50	4.1%
Concessionary charge – first plot	D/D	24.25	25.25	4.1%
Concessionary – additional plots	D/D	48.50	50.50	4.1%
N.B. Allotment fees set a year ahead in line with legislation.				

	VAT (V) /Code	2012/13 £	2013/14 £	% change
Park Games				
<u>Tennis</u> Tennis free of charge in all parks.	D/D	0.00	0.00	0.0%
<u>Pitch and Putt</u> Adult 18 hole	V D/D	3.50	3.50	0.0%
Junior/Leisure pass	D/D	1.80	1.80	0.0%
Schools	D/D	1.00	1.00	0.0%
<u>Fishing (King George V Pool)</u> This facility is managed by Friends of King George V Pool who will collect and retain income for development projects.	VAT (V) /Code	2012/13 £	2013/14 £	% change
Day ticket to 5.00 p.m. – Adult	D/D	2.00	2.00	0.0%
Day Ticket to 5.00 p.m. - Junior/Leisure Pass	D/D	1.00	1.00	0.0%
Night fishing permit – Adult	D/D	25.00	30.00	20.0%
<u>Special Events</u>	VAT (V) /Code	2012/13 £	2013/14 £	% change
Filming in Parks - price dependent on size of company and length of stay.	V D/D	poa	poa	
Filming in Parks (parking) - price dependent on size of company and length of stay.	V D/D	poa	poa	

	VAT (V) /Code	2012/13 £	2013/14 £	% change
Cemeteries & Crematorium				
A) Cemeteries				
<u>Exclusive right of burial in an earthen grave</u> <i>Subject to availability at individual Cemeteries</i>				
Exclusive Right Fee	V D/D	1,355.00	1,430.00	5.5%
Resident Fee	V D/D	685.00	720.00	5.1%
<u>Exclusive right of burial of cremated remains</u>				
Exclusive right of burial of cremated remains	V D/D	865.00	720.00	(16.8%)
Resident Fee	V D/D	355.00	395.00	11.3%
<u>Interment Fees</u> At all cemeteries including Dunham Lawn				
To depth of up to 3 metres - 17 years or over	V D/D	1,160.00	1,220.00	5.2%
Child/Junior (Up to 5 years of Age)	V D/D	58.00	65.00	12.1%
Child/Junior (5 to 16 years of Age)	V D/D	145.00	160.00	10.3%
Interment of cremated remains in grave	V D/D	200.00	220.00	10.0%
Loose interment of cremated remains	V D/D	75.00	80.00	6.7%
Interment of Body Parts	V D/D	70.00	80.00	14.3%
<u>Resident Fee</u>				
To depth of up to 2 metres - 17 years or over	V D/D	726.00	775.00	6.7%
To depth of up to 3 metres - 17 years or over	V D/D	726.00	775.00	6.7%
Child/Junior up to 16yrs of age	V D/D	Free	Free	
Interment of cremated remains in grave in casket	V D/D	175.00	190.00	8.6%
Loose interment of cremated remains	V D/D	60.00	65.00	8.3%
Interment of Body Parts	V D/D	70.00	80.00	14.3%

N.B. For multiple interments at the same time, in the same grave, the first interment shall be at the full rate.

Each other interment (including cremated remains) 50% fee reduction of full rate.

Cemeteries & Crematorium cont.	VAT (V) /Code	2012/13 £	2013/14 £	% change
Interment of Public Grave				
Child/Junior up to 17 years of age	V D/D	Free	Free	
Persons 18 years or over	V D/D	260.00	290.00	11.5%
Exclusive right of Burial in Cremated Remains Vault 30 yrs				
Exclusive right of Burial in Cremated Remains Vault 30 yrs	V D/D	960.00	995.00	3.6%
Resident Fee	V D/D	575.00	599.00	4.2%
Memorial for Cremated Remains Vault including 1st inscription.	D/D	440.00	475.00	8.0%
Maintenance of Graves				
Full Grave Planting where applicable	D/D	105.00	115.00	9.5%
Full Grave Planting - five years	D/D	485.00	525.00	8.2%
Half Grave Planting where applicable	D/D	55.00	60.00	9.1%
Half Grave Planting – five years	D/D	245.00	270.00	10.2%
Turfing with kerbs	D/D	60.00	65.00	8.3%
Turfing with kerbs - five years	D/D	275.00	300.00	9.1%
Headstones and Inscriptions				
To erect a Headstone	D/D	115.00	125.00	8.7%
Subsequent Inscription Fee	V D/D	50.00	55.00	10.0%
Concrete Foundations	D/D	105.00	115.00	9.5%
Miscellaneous (All Cemeteries)				
Transfer of Burial Rights	D/D	40.00	45.00	12.5%
Transfer of Burial Rights – to non resident (incs. transfer & out of district extra charge).	D/D	670.00	710.00	6.0%
Hire of Chapel – Hale, Urmston & Stretford only.	V D/D	125.00	135.00	8.0%
Grave Search – per name	D/D	15.00	17.00	13.3%
Grave Marker	D/D	50.00	55.00	10.0%

B) Crematorium	VAT (V) /Code	2012/13 £	2013/14 £	% change
Dunham Massey, Altrincham				
Crematorium of persons 18 years or over	D/D	435.00	489.00	12.4%
Child/Junior (Up to 17 years of Age)	D/D	Free	Free	
Medical Referee's Services	M/M	23.00	24.00	4.3%
Cremation of Body Parts	D/D	70.00	80.00	14.3%
Interment of cremated remains (to Witness or from other Crematoria).	D/D	60.00	65.00	8.3%
Postage and Packing of Ashes	D/D	65.00	75.00	15.4%
Wooden Caskets	V D/D	70.00	80.00	14.3%
Crematoria Chapel	V D/D	190.00	210.00	10.5%
Storage of Cremated Remains – per month (1st month free of charge).	D/D	18.00	20.00	11.1%
Certificate of Cremation	D/D	11.00	12.00	9.1%
Environmental Surcharge	D/D	50.00	55.00	10.0%

C) Memorials	VAT (V) /Code	2012/13	2013/14 £	% change
Memorial Plaques – (Dunham Lawn Only)	V D/D	115.00	130.00	13.0%
<u>Entries in Book of Remembrance</u>				
2 lines	V D/D	85.00	90.00	5.9%
5 lines	V D/D	125.00	135.00	8.0%
8 lines	V D/D	170.00	185.00	8.8%
Emblem	V D/D	90.00	100.00	11.1%
<u>Book of Remembrance Cards</u>				
2 lines	V D/D	45.00	50.00	11.1%
5 lines	V D/D	60.00	65.00	8.3%
8 lines	V D/D	85.00	90.00	5.9%
Emblem	V D/D	90.00	100.00	11.1%
<u>Miniature Books of Remembrance</u>				
2 lines	V D/D	75.00	80.00	6.7%
5 lines	V D/D	120.00	130.00	8.3%
8 lines	V D/D	155.00	165.00	6.5%
Emblem	V D/D	90.00	100.00	11.1%
<u>Vase Block Tablet</u>				
First ten years placement/maintenance	D/D	545.00	575.00	5.5%
Subsequent ten years maintenance	D/D	330.00	350.00	6.1%
Replacement plaque	D/D	210.00	230.00	9.5%
<u>Vase With Subterranean Chamber</u>				
Subsequent twenty years maintenance	D/D	465.00	470.00	1.1%
Replacement plaque	D/D	230.00	250.00	8.7%
<u>Memorial Roses</u>				
Bush Rose - five years placement and maintenance	D/D	180.00	200.00	11.1%
Standard Rose – five years placement and maintenance	D/D	250.00	275.00	10.0%
Additional Plaque	D/D	40.00	45.00	12.5%
Renewal of Rose Bush	D/D	115.00	130.00	13.0%
Renewal of Standard Rose	D/D	150.00	170.00	13.3%
<u>Niche Wall</u>				
Niche - ten years placement including plaque and maintenance	D/D	600.00	630.00	5.0%
Subsequent ten years maintenance	D/D	300.00	320.00	6.7%
Second placement & Replacement plaque	D/D	230.00	250.00	8.7%
Replacement plaque	D/D	210.00	230.00	9.5%
Gilded design on niche	D/D	50.00	55.00	10.0%
<u>Leather Panel Scheme</u>				
Panel - five years placement including plaque and maintenance	D/D	130.00	140.00	7.7%
Panel - ten years placement including plaque and maintenance	D/D	195.00	210.00	7.7%
Renewal for five years	D/D	90.00	100.00	11.1%
Renewal for ten years	D/D	105.00	115.00	9.5%

Memorials Cont.	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
<u>CABINET</u>				
Urns (Metal)	D/D	160.00	170.00	6.3%
Urn (Bio-degradable)	D/D	110.00	120.00	9.1%
Keepsakes (Metal)	D/D	40.00	45.00	12.5%
Keepsakes (Porcelaine)	D/D	80.00	90.00	12.5%
Urns and Keepsakes (Metal) together	D/D	185.00	205.00	10.8%
Baby wooden casket	D/D	50.00	55.00	10.0%
Baby Strewing Tube (Teddy)	D/D	20.00	22.00	10.0%
Alabaster Pot	D/D	85.00	95.00	11.8%
Necklace with Heart/Bow/Teardrop	D/D	80.00	90.00	12.5%
Keepsake Bracelet with Heart/Flask	D/D	90.00	100.00	11.1%
Ribbon/Teardrop/Flask	D/D	50.00	55.00	10.0%
<u>Memorial Tableture Scheme</u>				
Tablet - Small - 5 years placement/maintenance	D/D	285.00	290.00	1.8%
Tablet - Small - 10 years placement/maintenance	D/D	360.00	375.00	4.2%
Tablet - Large - 5 years placement/maintenance	D/D	340.00	350.00	2.9%
Tablet - Large - 10 years placement/maintenance	D/D	415.00	425.00	2.4%
<u>Grave Lease Renewal</u>				
5 year period	D/D	55.00	55.00	0.0%
10 year period	D/D	100.00	100.00	0.0%

Environment Business Group

Waste Management	VAT (V) /Code	2012/13 £	2013/14 £	% change
Waste Charges shown are NOW exclusive of VAT unless stated				
<u>Waste Sack Purchases</u>				
Commercial Waste blue Sacks (per 100)	D/D	236.37	243.46	3.0%
Purchase of general waste sacks (internal only) per 200	V D/D	18.77	19.33	3.0%
<u>Contracted Commercial Services</u>				
<u>Commercial Wheeled Bins (Emptying & Disposal)</u>				
240 litre wheeled bin, per container per annum (52 emptying)	D/D	316.94	326.45	3.0%
360 litre wheeled bin, per container per annum (52 emptying)	D/D	367.50	378.53	3.0%
<u>Commercial Bulk Containers (Emptying & Disposal)</u>				
660 litre Eurobin per container per annum (52 emptyings)	D/D	462.14	476.00	3.0%
770 litre Eurobin per container per annum (52 emptyings)	D/D	541.77	558.02	3.0%
1,100 litre Eurobin per container per annum (52 emptyings)	D/D	658.85	678.62	3.0%
<u>Commercial Bulk Containers (Hire)</u>				
660 litre Eurobin per container per annum	D/D	153.00	157.59	3.0%
770 litre Eurobin per container per annum	D/D	153.00	157.59	3.0%
1,100 litre Eurobin per container per annum	D/D	153.00	157.59	3.0%
<u>Contracted Household Waste Collections (CWR) collection charges plus 15%</u>				
<u>(Education estab, Nursing/Rest Homes, Charities)</u>				
Charge is discretionary and may be amended in line with changes in controlled waste regulations.				
240 litre wheeled bin, per container per annum (52 emptying)	D/D	163.12	168.01	3.0%
360 litre wheeled bin, per container per annum (52 emptying)	D/D	163.12	168.01	3.0%
660 litre Eurobin per container per annum (52 emptyings)	D/D	194.51	200.35	3.0%
770 litre Eurobin per container per annum (52 emptyings)	D/D	194.51	200.35	3.0%
1,100 litre Eurobin per container per annum (52 emptyings)	D/D	194.51	200.35	3.0%
<u>Cancelled contract reinstatement charge</u>	D/D	60.00	63.00	5.0%
<u>Additional 'One Off' Commercial Collection (All Containers)</u>		21.86	22.95	5.0%
<u>Bulky Item Collection</u>				
Removal of Commercial Bulky items (hourly charge)	D/D	74.11	76.33	3.0%
Removal of Commercial Fridges/Freezers/WEEE per unit	D/D	106.76	109.96	3.0%
Removal of Domestic Bulky Household Items (per 5 items)	D/D	26.00	27.00	3.8%
<u>Domestic Container Purchase (Individual Properties)</u>				
Purchase of Domestic Recycling and Waste Container New Builds.		79.12	81.49	3.0%
<u>Domestic Containers Purchase for Developers - per Container. (INCLUSIVE of VAT)</u>				
Purchase of Domestic Waste & recycling Euro Containers (flats) - set of 3	V D/D	N/A	764.78	
Purchase of Domestic Waste & recycling Wheeled Bins 360 (flats).	V D/D	57.88	59.62	3.0%
<u>Delivery and Administration for Replacement Bins</u>				
Delivery and administration charge for replacement grey bin	V D/D	N/A	25.00	N/A
Delivery and administration charge for replacement grey bin for householders receiving Council Tax Benefit, (excluding Single Persons Reductions) or Housing Benefit	V D/D	N/A	10.00	N/A

Environmental Health

A) Licences	VAT (V) /Code	2012/13 £	2013/14 £	% change
Health & Safety				
Tattooing, Ear Piercing, Acupuncture & Electrolysis (and other related activities which may be included following a change to the relevant Byelaws) - Premises.	D/D	160.00	168.00	5.0%
Tattooing, Ear Piercing, Acupuncture & Electrolysis (and other related Statement of Facts	D/D D/D	54.00 97.00	57.00 102.00	5.6% 5.2%
Animal Welfare				
Pet Animals Act 1951 - Renewal	D/D	109.00	114.00	4.6%
Pet Animals Act 1951 - New Application	D/D	157.00	165.00	5.1%
Breeding of Dogs Act 1973 - Renewal	D/D	109.00	114.00	4.6%
Breeding of Dogs Act 1973 - New Application	D/D	157.00	165.00	5.1%
Animal Boarding Establishments Act 1963 - New Application	D/D	157.00	165.00	5.1%
Animal Boarding Establishments Act 1963 - Renewal	D/D	109.00	114.00	4.6%
Animal Boarding Establishments Act 1963 - Renewal (Home boarding)	D/D	55.00	57.00	3.6%
Animal Boarding Establishments Act 1963 -New (Home boarding)	D/D	157.00	165.00	5.1%
Riding Establishments Act 1964 & 1971 - Renewal	D/D	187.00	196.00	4.8%
Riding Establishments Act 1964 & 1971 - New Application	D/D	224.00	235.00	4.9%
Dangerous Wild Animals Act 1976 - Renewal	D/D	109.00	114.00	4.6%
Dangerous Wild Animals Act 1976 - New Application	D/D	157.00	165.00	5.1%
Performing Animals (Regulation) Act 1925	D/D	157.00	165.00	5.1%
Zoo Licence - Renewal	D/D	262.00	275.00	5.0%
Zoo Licence - New Application	D/D	454.00	477.00	5.1%
Vet's fees at cost plus 15% administration plus VAT	V D/D			
New application fees reflects additional work, time and visits required for licensing a new premises. The new application fee will also apply to any relocation of premises or change of licensee.				
	VAT (V) /Code	2012/13 £	2013/14 £	% change
Food Export Certificate	D/D	124.00	130.00	4.8%
Food Surrender Certificate	D/D	60.00	63.00	5.0%
Certificate of Free Sale	D/D	63.00	66.00	4.8%

B) Environmental Protection	VAT (V) /Code	2012/13 £	2013/14 £	% change
Environmental Protection fees are set nationally by DEFRA and are announced annually in March. At the time of publication, the 2012/13 fees are at consultation stage and are therefore subject to change.				
<u>Authorised Processes - Application Fees</u>				
Standard part B	M/M	1,579.00	1,579.00	0.0%
Part B - Reduced Activities		148.00	148.00	0.0%
<u>Annual Subsistence Fees</u>				
Standard Part B				
- Low Risk	M/M	739.00	739.00	0.0%
- Medium Risk	M/M	1,111.00	1,111.00	0.0%
- High Risk	M/M	1,672.00	1,672.00	0.0%
<u>Part B - Reduced Activities</u>				
- Medium Risk	M/M	151.00	151.00	0.0%
<u>Vehicle Refinishers</u>				
- Low Risk	M/M	218.00	218.00	0.0%
- Medium Risk	M/M	349.00	349.00	0.0%
- High Risk	M/M	524.00	524.00	0.0%
<u>Mobile Screening and Crushing Plant</u>				
- Low Risk	M/M	618.00	618.00	0.0%
<u>Environmental Searches</u>				
Basic environmental search (250m radius)	V M/D	68.50	70.00	2.2%
Extended basic environmental search (250-500m radius)	V	102.50	105.00	2.4%
Detailed environmental search	V	125.50	128.00	2.0%

C) Housing Standards	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Housing Inspection</u>				
Immigration Inspections	V D/D	116.68	119.60	2.5%
Other Inspections	V D/D	105.60	108.25	2.5%
<u>Notices & Works in Default</u>				
Service of Statutory Notice under Housing Act	D/D	300.00	300.00	0.0%
Administration charge for works in default	M/D	Officers' hourly rate X 2	Officers' hourly rate X 2	
Landlord Accreditation	D/D	75.00	75.00	0.0%
<u>HMO Licensing (Housing Act 2004 part 2)</u>				
Per habitable room fee.		51.40	52.70	2.5%
Initial application (plus fee per habitable room).	M/D	569.00	583.20	2.5%
Subsequent application (plus fee per habitable room).	M/D	528.60	541.80	2.5%
Additional application fee after wrongly claimed exemption under Building Regulations.	M/D	72.00	73.80	2.5%
Notification of inadequate application.	M/D	50.20	51.45	2.5%
Resubmission of application following refusal of licence.	M/D	518.96	531.95	2.5%
Verification of satisfactory management arrangements.	M/D	69.47	71.20	2.5%
Application to vary licence or licence conditions.	M/D	73.95	75.80	2.5%
Renewal Fee for pass-ported HMO's with early re-applications (plus fee per habitable room).	M/D	264.33	271.00	2.5%

D) Pest Control	VAT (V) /Code	2012/13 £	2013/14 £	% change
Dwelling Houses				
- Wasps & Bees (Single or first nest below gutter level)	V D/D	55.00	55.00	0.0%
- Wasps & Bees (Single or first nest above gutter level)	V D/D	75.00	75.00	0.0%
- Wasps & Bees (Second or subsequent nests treated at same time)	V D/D	30.00	30.00	0.0%
- Ants	V D/D	55.00	55.00	0.0%
- Mice (3 visits)	V D/D	60.00	60.00	0.0%
- Grey Squirrels (3 visits)	V D/D	95.00	95.00	0.0%
- Fleas	V D/D	75.00	75.00	0.0%
- Fleas (respray within 14 days)	V D/D	25.00	25.00	0.0%
- Cockroaches	V D/D	75.00	75.00	0.0%
- Bedbugs (2 visits)	V D/D	75.00	150.00	100.0%
- Rats (3 visits)	V D/D	25.00	50.00	100.0%
- Call out charge and missed appointments (all customers, all pests)	V D/D	25.00	25.00	0.0%
- Pestport Scheme (3 visits - no discount for benefit recipients)	V D/D	40.00	45.00	12.5%
All other pests and insects in dwelling houses will be charged at an hourly rate of £50.00. The time charged would be a minimum of one hour for each visit and time in excess of one hour will be charged in rounded up thirty-minute periods.	V D/D	50.00 per hr	50.00 per hr	0.0%
Householders receiving Council Tax Benefit, (excluding Single Persons Reductions) or Housing Benefit will be charged at 50% of the full treatment charge as detailed below.				
	VAT (V) /Code	2012/13 £	2013/14 £	% change
- Wasps & Bees (Single or first nest below gutter level)	V D/D	27.50	27.50	0.0%
- Wasps & Bees (Single or first nest above gutter level)	V D/D	37.50	37.50	0.0%
- Wasps & Bees (Second or subsequent nests treated at same time)	V D/D	15.00	15.00	0.0%
- Ants	V D/D	27.50	27.50	0.0%
- Mice (3 visits)	V D/D	30.00	30.00	0.0%
- Grey Squirrels (3 visits)	V D/D	47.50	47.50	0.0%
- Fleas	V D/D	37.50	37.50	0.0%
- Fleas (respray within 14 days)	V D/D	12.50	12.50	0.0%
- Cockroaches	V D/D	37.50	37.50	0.0%
- Bedbugs (2 visits)	V D/D	37.50	75.00	100.0%
- Rats (3 visits)	V D/D	25.00	25.00	0.0%
Work at trade, commercial and local government premises will be charged at an hourly rate of £80.00 for the first visit, subsequent visits will be charged at £60.00 (assuming visit completed within 45 minutes)	V D/D	80.00 or 60.00 per hr	80.00 per hour	
E) Works In Default	VAT (V) /Code	2012/13 £	2013/14 £	% change
Administration charge for works in default	D/D	Officers' hourly rate X 1.34	Officers' hourly rate X 1.34	0.0%
F) Stray Dogs	VAT (V) /Code	2012/13 £	2013/14 £	% change
Stray Dogs Charge [Note: This charge applies when a stray dog has been seized by the Dog Warden is then collected by the owner from Manchester Dogs Home. Where a dog is returned directly to the owner by Animal Wardens (the contracted dog warden service) a fee of £61.50 is collected by them. Additional kenneling charges may also be applied by Manchester Dogs Home and Animal Wardens.]	M/D	80.00	80.00	0.0%

Licensing

Licence Application Fees

These fees are subject to a 'reasonableness' test and the authority must advertise certain fees for Hackney Carriage and Private Hire Vehicle Licensing with an objection period in operation for any challenge to an increase.

1. Taxis – Private Hire & Hackney	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Taxi Licences – Vehicles & Drivers</u>				
Hackney Vehicle Licence (Grant)	D/D	236.00	236.00	0.0%
Hackney Vehicle Licence (Renewal)	D/D	325.00*	236.00	(27.4%)
Private Hire Vehicle Licence	D/D	236.00	236.00	0.0%
Initial Grant of Hackney Carriage/Private Hire Driver	D/D	128.00	128.00	0.0%
Renewal (Hackney Carriage Driver)	D/D	107.00*	81.00	(24.3%)
Renewal (Private Hire Driver)	D/D	81.00	81.00	0.0%
* Includes charge to cover the cost of unmet demand survey				
<u>Vehicle Tests</u>				
Test Fee S.68	D/D	71.00	71.00	0.0%
Retest Fee	D/D	39.00	39.00	0.0%
Penalty – arriving late for vehicle test	D/D	26.50	26.50	0.0%
Meter Test	D/D	12.50	12.50	0.0%
Tint test (to check compliance with tinted glass policy)	D/D	12.50	12.50	0.0%
Exceptional Vehicle Condition Test	D/D	12.50	12.50	0.0%
<u>Drivers Tests</u>				
Taxi Driver Training & Test	D/D	118.00	118.00	0.0%
Knowledge Test (re-take)	D/D	32.00	32.00	0.0%
Knowledge Test (one section re-take)	D/D	11.00	11.00	0.0%
<u>Taxi Operators Licence</u>				
1 vehicle	D/D	181.00	181.00	0.0%
Additional vehicle 2-5	D/D	181.00	181.00	0.0%
Plus per extra vehicle	D/D	29.50	29.50	0.0%
6-10 vehicles	D/D	351.00	351.00	0.0%
11 -29 vehicles	D/D	474.00	474.00	0.0%
30+ vehicles	D/D	623.00	623.00	0.0%
<u>Other Charges</u>				
Duplicate Licence	D/D	13.50	14.00	3.7%
Duplicate Plate	D/D	24.00	24.50	2.1%
Duplicate Badge	D/D	4.00	4.10	2.5%
Criminal Records Bureau Enhanced Check - Set by CRB	M/M	36.00	44.00	22.2%
DVLA Mandate	D/D	12.00	12.50	4.2%
Roof Signs	D/D	39.00	40.00	2.6%
Tops	D/D	23.50	24.00	2.1%
Change of Vehicle	D/D	37.50	38.50	2.7%
Owner Transfer of Vehicle	D/D	13.50	14.00	3.7%

2. Liquor & Entertainment Licensing	VAT (V) /Code	2012/13 £	2013/14 £	% change
Personal Licences	M/M	37.00	37.00	0.0%
<u>Premises Licences</u>				
Band A	M/D *	70.00	70.00	0.0%
Band B	M/D *	180.00	180.00	0.0%
Band C	M/D *	295.00	295.00	0.0%
Band D	M/D *	320.00	320.00	0.0%
Band E	M/D *	350.00	350.00	0.0%
Temporary Event Notices (Approx)	M/D *	21.00	21.00	0.0%
Change of Designated Premises Supervisor (Approx)	M/D *	23.00	23.00	0.0%
Consultation fee for completion of application form (grant/variation of premises licence)	D/D	150.00	150.00	0.0%
<u>Premises Licences for Concerts</u>				
30,000 to 39,999	M/D *	16,000.00	16,000.00	0.0%
40,000 to 49,999	M/D *	24,000.00	24,000.00	0.0%
50,000 to 59,999	M/D *	32,000.00	32,000.00	0.0%
<u>Variation of Premises Licence</u>				
Band A	M/D *	100.00	100.00	0.0%
Band B	M/D *	190.00	190.00	0.0%
Band C	M/D *	315.00	315.00	0.0%
Band D	M/D *	450.00	450.00	0.0%
Band E	M/D *	635.00	635.00	0.0%
<u>Other Charges</u>				
Theft, loss, etc. of premises licence or summary.	M/M	10.50	10.50	0.0%
Application for a provisional statement where premises being built etc.	M/M	315.00	315.00	0.0%
Notification of change of name or address	M/M	10.50	10.50	0.0%
Application for transfer of premises licence	M/M	23.00	23.00	0.0%
Interim authority notice following death etc. of licence holder	M/M	23.00	23.00	0.0%
Theft, loss etc. of certificate or summary	M/M	10.50	10.50	0.0%
Notification of change of name or alteration of rules of club	M/M	10.50	10.50	0.0%
Change of relevant registered address of club	M/M	10.50	10.50	0.0%
Theft, loss etc. of temporary event notice	M/M	10.50	10.50	0.0%
Theft, loss etc. of personal licence	M/M	10.50	10.50	0.0%
Duty to notify change of name or address	M/M	10.50	10.50	0.0%
Right of freeholder etc. to be notified of licensing matters	M/M	21.00	21.00	0.0%

* Discretionary up to a maximum limit. The current fees are at the statutory limit.

3. Safety at Sports Ground Licences	VAT (V) /Code	2012/13 £	2013/14 £	% change
Manchester United	D/D	14,965.00	15,340.00	2.5%
Altrincham Football Club	D/D	205.00	210.00	2.4%
Lancashire Cricket Club	D/D	1,086.50	1,113.50	2.5%

4. Grant of a Safety at Sports Ground Certificate	VAT (V) /Code	2012/13 £	2013/14 £	% change
Number of proposed Spectators:				
5,000 to 9,999	D/D	1,000.00	1,000.00	0.0%
10,000 to 14,999	D/D	2,000.00	2,000.00	0.0%
15,000 to 19,999	D/D	4,000.00	4,000.00	0.0%
20,000 to 29,999	D/D	8,000.00	8,000.00	0.0%
30,000 to 39,999	D/D	16,000.00	16,000.00	0.0%
40,000 to 49,999	D/D	24,000.00	24,000.00	0.0%
50,000 to 59,999	D/D	32,000.00	32,000.00	0.0%
60,000 to 69,999	D/D	40,000.00	40,000.00	0.0%
70,000 to 79,999	D/D	48,000.00	48,000.00	0.0%
80,000 to 89,999	D/D	56,000.00	56,000.00	0.0%
90,000 and over	D/D	64,000.00	64,000.00	0.0%

5. Safety Certificate for a Stand at a Sports Ground	VAT (V) /Code	2012/13 £	2013/14 £	% change
Number of proposed spectators:				
up to 999	D/D	100.00	100.00	0.0%
1000 to 1999	D/D	250.00	250.00	0.0%
2000 to 2999	D/D	400.00	400.00	0.0%
3000 to 3999	D/D	550.00	550.00	0.0%
4000 to 4999	D/D	700.00	700.00	0.0%

6. Street Trading Provisions of Local Government (Miscellaneous Provisions) Act	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Street Trading Licences (Non MUFC)</u>				
Consent Certificate – purchased April to June.	D/D	825.00	847.00	2.7%
Consent Certificate – purchased July to September.	D/D	704.00	723.00	2.7%
Consent Certificate – purchased October to December.	D/D	588.00	604.00	2.7%
Consent Certificate – purchased January to March.	D/D	378.00	388.00	2.6%
One day event licence (Including Special Events) - dedicated locations to be identified for each event (Max no's to be applied).	D/D	150.00	154.00	2.7%
 <u>Licensed Pitch MUFC</u>				
Food - Premium zone	D/D	2,704.00	2,777.00	2.7%
Food - Non-premium zone	D/D	1,948.00	2,001.00	2.7%
Merchandise - Premium zone	D/D	1,407.00	1,445.00	2.7%
Merchandise - Non-premium zone	D/D	1,192.00	1,224.00	2.7%
 <u>Sale Town Centre</u>				
Licensed Pitch	D/D	1,470.00	1,510.00	2.7%
Licensed Pitch (Non-Food)	D/D	1,050.00	1,078.00	2.7%
Duplicate Licence	D/D	52.50	54.00	2.9%
Cancellation Fee	D/D	168.00	173.00	3.0%

7. Other Licences	VAT (V) /Code	2012/13 £	2013/14 £	% change
Motor Salvage Operator	D/D	70.00	70.00	0.0%
Entertainment Club Registration	M/D	302.00	309.50	2.5%
Marriage Act Approval	D/D	1,102.00	1,129.50	2.5%
Sex Establishment Licence		1,373.50	1,408.00	2.5%

Gaming Act Fees	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Application Type (New Application)</u>				
New Small Casino	M/D *	8,000.00	8,000.00	0.0%
New Large Casino	M/D *	10,000.00	10,000.00	0.0%
Regional Casino	M/D *	15,000.00	15,000.00	0.0%
Bingo Club	M/D *	3,500.00	3,500.00	0.0%
Betting Premises (excluding Tracks)	M/D *	3,000.00	3,000.00	0.0%
Tracks	M/D *	2,500.00	2,500.00	0.0%
Family Entertainment Centres	M/D *	2,000.00	2,000.00	0.0%
Adult Gaming Centre	M/D *	2,000.00	2,000.00	0.0%
Lottery Registration	M/M	40.00	40.00	0.0%
Club Gaming Permit or Club Gaming Machine Permit	M/M	200.00	200.00	0.0%
Club Gaming Permit or Club Gaming machine Permit "Excluding club	M/M	100.00	100.00	0.0%

Gaming Act Fees cont...	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Application Type (Annual Fee)</u>				
New Small Casino	M/D *	5,000.00	5,000.00	0.0%
New Large Casino	M/D *	10,000.00	10,000.00	0.0%
Regional Casino	M/D *	15,000.00	15,000.00	0.0%
Bingo Club	M/D *	1,000.00	1,000.00	0.0%
Betting Premises (excluding Tracks)	M/D *	600.00	600.00	0.0%
Tracks	M/D *	1,000.00	1,000.00	0.0%
Family Entertainment Centres	M/D *	750.00	750.00	0.0%
Adult Gaming Centre	M/D *	1,000.00	1,000.00	0.0%
Lottery Registration	M/M	20.00	20.00	0.0%
Club Gaming Permit or Club Gaming Machine Permit	M/M	50.00	50.00	0.0%
Club Gaming Permit or Club Gaming machine Permit "Excluding club premises certificate holders"	M/M	50.00	50.00	0.0%
*Discretionary up to a maximum limit. The current fees are close to the statutory limit.				
	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>New Small Casino</u>				
Application to Vary	M/D *	4,000.00	4,000.00	0.0%
Application to Transfer	M/D *	1,800.00	1,800.00	0.0%
Application for Re-Instatement	M/D *	1,800.00	1,800.00	0.0%
Application for Provisional Statement	M/D *	8,000.00	8,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	3,000.00	3,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>New Large Casino</u>				
Application to Vary	M/D *	5,000.00	5,000.00	0.0%
Application to Transfer	M/D *	2,150.00	2,150.00	0.0%
Application for Re-Instatement	M/D *	2,150.00	2,150.00	0.0%
Application for Provisional Statement	M/D *	10,000.00	10,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	5,000.00	5,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Regional Casino</u>				
Application to Vary	M/D *	7,500.00	7,500.00	0.0%
Application to Transfer	M/D *	6,500.00	6,500.00	0.0%
Application for Re-Instatement	M/D *	6,500.00	6,500.00	0.0%
Application for Provisional Statement	M/D *	15,000.00	15,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	8,000.00	8,000.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Bingo Club</u>				
Application to Vary	M/D *	1,750.00	1,750.00	0.0%
Application to Transfer	M/D *	1,200.00	1,200.00	0.0%
Application for Re-Instatement	M/D *	1,200.00	1,200.00	0.0%
Application for Provisional Statement	M/D *	3,500.00	3,500.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,200.00	1,200.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
<u>Betting Premises (excluding tracks)</u>				
Application to Vary	M/D *	1,500.00	1,500.00	0.0%
Application to Transfer	M/D *	1,200.00	1,200.00	0.0%
Application for Re-Instatement	M/D *	1,200.00	1,200.00	0.0%
Application for Provisional Statement	M/D *	3,000.00	3,000.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,200.00	1,200.00	0.0%
Copy Licence	M/D *	25.00	25.00	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
* Discretionary up to a maximum limit. The current fees are close to the statutory limit.				

Gaming Act Fees continued.....	VAT (V) /Code	2012/13 £	2013/14 £	% change
Tracks				
Application to Vary	M/D *	1,220.00	1,220.00	0.0%
Application to Transfer	M/D *	922.00	922.00	0.0%
Application for Re-Instatement	M/D *	922.00	922.00	0.0%
Application for Provisional Statement	M/D *	2,434.00	2,434.00	0.0%
Licence Application (provisional Statement holders)	M/D *	922.00	922.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
Family Entertainment Centres				
Application to Vary	M/D *	976.00	976.00	0.0%
Application to Transfer	M/D *	922.00	922.00	0.0%
Application for Re-Instatement	M/D *	922.00	922.00	0.0%
Application for Provisional Statement	M/D *	1,947.00	1,947.00	0.0%
Licence Application (provisional Statement holders)	M/D *	922.00	922.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
Adult Gaming Centres				
Application to Vary	M/D *	976.00	976.00	0.0%
Application to Transfer	M/D *	1,172.00	1,172.00	0.0%
Application for Re-Instatement	M/D *	1,172.00	1,172.00	0.0%
Application for Provisional Statement	M/D *	1,172.00	1,172.00	0.0%
Licence Application (provisional Statement holders)	M/D *	1,172.00	1,172.00	0.0%
Copy Licence	M/D *	23.50	23.50	0.0%
Notification of Change	M/M	40.00	40.00	0.0%
Club Gaming Permit or Club Gaming Machine Permit				
Application to Vary	M/M	100.00	100.00	0.0%
Copy Licence	M/M	15.00	15.00	0.0%
Discretionary up to a maximum limit. The current fees are close to the statutory limit.				

Trading Standards

Weights & Measures Fees	VAT (V) /Code	2012/13 £	2013/14 £	% change
1. General				
<p>The charges for examining, testing, certifying, stamping, authorising or reporting on any weighing or measuring equipment will be individually calculated by the local authority based upon a figure of per officer/hour. The time charged will include travel.</p> <p>If a particular piece of work requires the presence of support staff then this will be charged in addition.</p> <p>Additional charges will be levied if the council is required for example to hire in specialist equipment.</p>		per hour		
	V M/D	57.17	60.00	5.0%
	M/D	34.28	36.00	5.0%
	M/D	Costs +Admin £57.17 per hr	Costs +Admin £60.00 per hr	5.0%
2. Poisons Act				
	VAT (V) /Code	2012/13 £	2013/14 £	% change
1) Initial registration	M/D	35.47	37.25	5.0%
2) Re-registration	M/D	18.70	19.63	5.0%
3) Change in details of registration	M/D	9.57	10.05	5.0%
3. Weighbridges				
Weighbridge Operator's Certificate	M/D	117.42	123.30	5.0%

ECONOMIC GROWTH & PROSPERITY

Asset Management / Lettings

Community Lettings		VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
<u>SCHEDULE A - MOST VENUES</u>					
<u>Mondays to Fridays</u>					
Up to 50 people	Concessionary Charges for first hour with 50% discount thereafter	D/D	7.30	7.30	0.0%
	Standard and Statutory	D/D	7.30	7.30	0.0%
	Commercial and Social	D/D	14.50	14.50	0.0%
51 to 99 people	Concessionary Charges for first hour with 50% discount thereafter	D/D	11.00	11.00	0.0%
	Standard and Statutory	D/D	11.00	11.00	0.0%
	Commercial and Social	D/D	22.00	22.00	0.0%
100 + people	Concessionary Charges for first hour with 50% discount thereafter	D/D	14.50	14.50	0.0%
	Standard and Statutory	D/D	14.50	14.50	0.0%
	Commercial and Social	D/D	29.00	29.00	0.0%
<u>Saturdays, Sundays, Bank Holidays</u>					
Up to 50 people	all categories	D/D	14.50	14.50	0.0%
51 to 99 people	all categories	D/D	22.00	22.00	0.0%
100 + people	all categories	D/D	29.00	29.00	0.0%
<u>SCHEDULE B - SPECIFIC VENUES</u>					
Sale West - Social and Concessionary					
	Up to 50 people	D/D	4.20	4.20	0.0%
	51+ people	D/D	8.40	8.40	0.0%
Partington Concessionary only					
	Up to 50 people	D/D	4.20	4.20	0.0%
	51+ people	D/D	8.40	8.40	0.0%
Partington Social only - hall and dining room					
	51+ people	D/D	22.00	22.00	0.0%
Old Trafford Concessionary only					
	Up to 50 people	D/D	4.20	4.20	0.0%
	51+ people	D/D	8.40	8.40	0.0%

Community Lettings continued.....	VAT (V) /Code	2012/13 £	2013/14 £	% change
SCHEDULE C - ALTRINCHAM TOWN HALL				
<u>Mondays to Fridays</u>				
Bar and Room 1 - up to 10 people				
Concessionary Charges for first hour with 50% discount thereafter.	D/D	7.30	7.30	0.0%
Standard and Statutory Commercial and Social	D/D	7.30	7.30	0.0%
	D/D	17.00	17.00	0.0%
Rooms 2 to 4 - up to 20 people				
Concessionary Charges for first hour with 50% discount thereafter.	D/D	7.30	7.30	0.0%
Standard and Statutory Commercial and Social	D/D	7.30	7.30	0.0%
	D/D	26.00	26.00	0.0%
Council Chamber - 70+ people				
Concessionary Charges for first hour with 50% discount thereafter.	D/D	11.00	11.00	0.0%
Standard and Statutory Commercial and Social	D/D	11.00	11.00	0.0%
	D/D	34.00	34.00	0.0%
<u>Saturdays, Sundays, Bank Holidays</u>				
Bar and Room 1 - up to 10 people				
all categories	D/D	17.00	17.00	0.0%
Rooms 2 to 4 - up to 20 people				
all categories	D/D	26.00	26.00	0.0%
Council Chamber - 70+ people				
all categories	D/D	34.00	34.00	0.0%

Community Lettings continued.....	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>BROOMWOOD COMMUNITY CENTRE</u>				
<u>Schedule A</u>				
<u>Mondays to Fridays</u>				
Meeting Room and Café - up to 50 people	D/D	7.30	7.30	0.0%
Standard and Statutory	D/D	14.50	14.50	0.0%
Commercial and Social				
Community Hall - up to 80 people	D/D	11.00	11.00	0.0%
Standard and Statutory	D/D	22.00	22.00	0.0%
Commercial and Social				
<u>Saturdays, Sundays, Bank Holidays</u>				
Meeting Room and Café - up to 50 people	D/D	14.50	14.50	0.0%
Standard, Statutory, Commercial and Social Groups				
Community Hall - up to 80 people	D/D	22.00	22.00	0.0%
Commercial and Social				
<u>Schedule B</u>				
<u>Special Rates for Local Community Groups meeting for a minimum of 2 hours - for Socials see Schedule A</u>				
Meeting Room and Café - up to 50 people	D/D	4.20	4.20	0.0%
Community Hall - up to 80 people	D/D	8.40	8.40	0.0%
<u>ADDITIONAL INFORMATION</u>				
Religious groups when venue booked for regular worship - 25% discount on hire charge.				
<u>Partington Community Centre-</u>				
Kitchen hire for Socials including insurance.	D/D	33.00	33.00	0.0%
<u>Old Trafford Community Centre -</u>				
Lounge - Free when the hall and kitchen are booked for a social	D/D	Free	Free	
£14.50/hour when the kitchen is not booked	D/D	14.50/hr	14.50/hr	0.0%
For Socials after 9pm, one -off charge for door supervisor.	D/D	76.00	76.00	0.0%
Kitchen hire for Socials including insurance.	V D/D	66.00	66.00	0.0%
Stage hire including VAT.	V D/D	75.20	75.20	0.0%
<u>Flixton House -</u>				
For Socials after 9pm, optional charge for door supervisor.	D/D	76.00	76.00	0.0%
Wedding Ceremony Room Fee.	D/D	120.00	120.00	0.0%
When booked at same venue and date as Wedding Reception.	D/D	Free	Free	

Markets	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Altrincham Market</u>				
Pitches 8 feet by 4 feet	D/D	13.00	13.00	0.0%
Units - food	D/D	14.00	14.00	0.0%
Units - non-food	D/D	17.00	17.00	0.0%
Space: Market Hall	D/D	11.40	11.40	0.0%
Small Market Hall	D/D	9.00	9.00	0.0%
Antiques and bric a brac	D/D	10.00	10.00	0.0%
 Friday Market:				
Perimeter 8'x4'	D/D	10.00	10.00	0.0%
Annexe 8'x4'	D/D	10.00	10.00	0.0%
 Shaw's Road gazebos	D/D	20.00	20.00	0.0%
<u>Partington Market</u>				
Pitches (at 75p per foot)	D/D	6.00	6.00	0.0%
Stalls	D/D	7.00	7.00	0.0%
Single Units - small	D/D	9.00	9.00	0.0%
Single Units - large	D/D	11.00	11.00	0.0%
Double Units - small	D/D	17.50	17.50	0.0%
Double Units - large	D/D	21.50	21.50	0.0%

Trafford Town Hall - Football Parking	VAT (V) /Code	2012/13 £	2013/14 £	% change
Season ticket	D/D	N/A	TBA *	
Single match	D/D	N/A	TBA *	
All Day Event	D/D	N/A	TBA *	
* Due to refurbishment of Trafford Town Hall, match day and event parking is presently unavailable. Provision when the Town Hall reopens in 2013 is being reviewed.				

Planning and Building Control

Strategic Planning and Developments	VAT (V) /Code	2012/13 £	2013/14 £	% change
Trafford Revised Unitary Development Plan June 2006	D/D	50.00	50.00	0.0%
Written Statement only	D/D	30.00	30.00	0.0%
Proposals Maps - North/South sheet	D/D	25.00	25.00	0.0%
CD only	D/D	15.00	15.00	0.0%
Statement of Community Involvement (Adopted)	D/D	15.00	15.00	0.0%
Trafford Borough Retail and Leisure Study November 2007				
Written Study, including CD	D/D	250.00	250.00	0.0%
CD	D/D	200.00	200.00	0.0%
Main Report	D/D	50.00	50.00	0.0%
Appendix 1	D/D	100.00	100.00	0.0%
Appendix 2	D/D	100.00	100.00	0.0%
Planning and Research Studies *	D/D	* price on request	* price on request	
Housing Land Availability Schedule	D/D	20.00	20.00	0.0%
Planning Policy and Development Guidance Briefs	D/D	15.00	15.00	0.0%
Photocopying per side	V D/D	0.35	0.35	0.0%
Core Strategy Adopted Version	D/D	25.00	35.00	40.0%
Supplementary Planning Documents	D/D	10.00	10.00	0.0%

Building Control Fees	VAT (V) /Code	2012/13 £	2013/14 £	% change
	V M/M	See Note below	See Note below	
<p>These fees are agreed within the AGMA group. It is a statutory requirement that the level of the charge must cover the cost of the statutory service. All fees are subject to VAT except for Regularisation and Reversion applications. <u>Please note</u>: Discussions are taking place at national level regarding a new fee regime. The provisional date for the implementation of a new fee structure is April 2013.</p>				

Planning Fees

Business - pre-application advice	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Dwellings:</u>				
1 unit	V D/D	300.00	300.00	0.0%
2 to 9 units	V D/D	630.00	630.00	0.0%
10 to 99 units	V D/D	1,800.00	1,800.00	0.0%
100 or more	V D/D	2,440.00	2,440.00	0.0%
<u>Town Centre uses as defined in NPPF / mixed use developments which include Town Centre uses:</u>				
Buildings comprising 10,000 sq.m. gross floorspace or more / site area of 2 hectares or more *	V D/D	2,100.00	2,100.00	0.0%
Buildings comprising 1,000 sq.m. to 9,999 sq.m. gross floorspace / site area from 1 hectare to less than 2 hectares *	V D/D	1,680.00	1,680.00	0.0%
Buildings comprising less than 1,000 sq.m. gross floorspace /site area less than 1 hectare	V D/D	600.00	600.00	0.0%
* <u>Please note</u> : In the case of out-of-centre retail schemes where the Council needs to take independent retail planning advice then the fee may be subject to further negotiation				
<u>Other Commercial, Industrial or Leisure uses:</u>				
Buildings comprising 10,000 sq.m. gross floorspace or more / site area of 2 hectares or more	V D/D	1,200.00	1,200.00	0.0%
Buildings comprising 1,000 sq.m. to 9,999 sq.m. gross floorspace / site area from 1 hectare to less than 2 hectares	V D/D	960.00	960.00	0.0%
Buildings comprising less than 1,000 sq.m. gross floorspace /site area less than 1 hectare	V D/D	450.00	450.00	0.0%
Waste/mineral extraction/energy production development proposals where buildings comprise less than 1,000 sq.m. gross floorspace or site area is less than 1 hectare	V D/D	720.00	720.00	0.0%

Householder Extensions - pre-application advice	VAT (V) /Code	2012/13 £	2013/14 £	% change
Householder extensions	V D/D	180.00	180.00	0.0%
<p><u>Please note</u>: On subsequently submit a planning application, a fee of £172 will also be payable and therefore you should first consider whether you wish to move straight to the submission of a formal planning application.</p>				

Invalid planning applications	VAT (V) /Code	2012/13 £	2013/14 £	% change
Where an application remains invalid due to non-progression by the applicants any planning fee paid will be refunded minus a £25 administrative fee	V D/D	N/A	25.00	
Information and Documents				
Researching site histories or providing search type information from the planning records.	D/D	40.00	41.00	2.5%
Copies of decision notices and or information/ documentation within the 3 month window from Committee decision.	V D/D	17.00	17.50	2.9%
Copies of decision notices/TPOs and or information/ documentation outside the 3 month window from decision/confirmation.	V D/D	35.00	36.00	2.9%
Copies of information/documentation excluding exempt information within the 3 days prior to Committee.	D/D	0.32	0.33	3.1%
Additional information/documentation requested, generated by a land charge search (inc. copies of decision notice where application number is quoted).	D/D	35.00	36.00	2.9%
Copy of a T.P.O. not generated by a land charge search but within the 3 month window from confirmation.	D/D	10.00	10.00	0.0%

(The above charges all include first 4 sides of photocopying, any additional sides are charged at 33p per side).

	VAT (V) /Code	2012/13 £	2013/14 £	% change
Additional information/documentation requested where no application number is quoted. (SEARCH)	D/D	40.00	41.00	2.5%
Weekly list of Planning Applications received / monthly decision list.	V D/D	302.00	302.00	0.0%
Planning guidelines & related documents - (Free to download) or copies from:	D/D	copies from £1.55 to £7.40	copies from £1.55 to £7.40	0.0%
High Hedge fee	D/D	400.00	410.00	2.5%
Faxing of Planning Information	D/D	£1.30 per sheet	£1.30 per sheet	0.0%
Information research/retrieval from Building Control Files.	D/D	£36.00 per hour + 22p per copy	£36.00 per hour + 22p per copy	0.0%
Building Control - For the issuing of Completion Certificates in connection with archived and dormant Building Regulation applications. (when a Completion Certificate has not already been issued).	D/D	62.00	62.00	0.0%
Provision of a certificate of exemption from the provisions of the Building Regulations.	D/D	36.00	36.00	0.0%

Housing Services	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Housing Improvement Grants:</u>				
Technical and Professional Services fee - minimum charge (£150.00) or 15%	M/D	275.00	150.00	(45.5%)
	M/D	or 15%	or 15%	0.0%
Housing Strategy Documents.	D/D	20.00	20.00	0.0%
Housing Policy Documents.	D/D	10.00	10.00	0.0%

COMMUNITY SAFETY, CULTURE, AND SPORT

Trafford Water Sports Centre	VAT (V) /Code	2012/13 £	2013/14 £	% change
* Charges set at start of calendar year				
A) Sailing / Boardsailing				
Season Ticket Adult	V D/D	70.00	70.00	0.0%
Season Ticket Junior/Leisure Pass	V D/D	45.00	45.00	0.0%
Adult	V D/D	8.00	8.00	0.0%
Junior/Leisure Pass Any Day	V D/D	6.00	6.00	0.0%
B) Angling				
Season Tickets (250 available)				
Adults	V D/D	50.00	50.00	0.0%
Concessions	V D/D	25.00	25.00	0.0%
C) Canoeing				
Season Ticket Adult	V D/D	70.00	70.00	0.0%
Season Ticket Junior/Leisure Pass	V D/D	45.00	45.00	0.0%
Adult	V D/D	8.00	8.00	0.0%
Junior/Leisure Pass Any Day	V D/D	6.00	6.00	0.0%
D) Model Boats				
Season Ticket Adult	V D/D	35.00	35.00	0.0%
Season Ticket Junior/Leisure Pass	V D/D	20.00	20.00	0.0%
Adult Any Day	V D/D	4.00	4.00	0.0%
Junior/Leisure Pass Any Day	V D/D	3.00	3.00	0.0%

Leased Facilities & Misc Charges	VAT (V) /Code	2012/13 £	2013/14 £	% change
* 2013/14 yearly club fees for Water-Skiing and Jet-Skiing will be set in March 2013.				
A) Water-Skiing				
Club fee for year	V D/D	6,619.81	TBA	
Annual Membership (Joining Fee extra)				
Family (Inclusive of BWS Membership)	V D/D	260.00	TBA	
Single (Inclusive of BWS Membership)	V D/D	170.00	TBA	
Student (Inclusive of BWS Membership)	V D/D	100.00	TBA	
Pensioner (Inclusive of BWS Membership)	V D/D	80.00	TBA	
Junior (Inclusive of BWS Membership)	V D/D	50.00	TBA	
Joining Fee				
Family	V D/D	70.00	TBA	
Individual	V D/D	60.00	TBA	
Student	V D/D	20.00	TBA	
Pensioner	V D/D	20.00	TBA	
B) Jet-Skiing				
Club fee for year	V D/D	6,427.00	TBA	
Annual Club Membership	V D/D	380.00	TBA	

Sale Waterside Arts Centre		VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Community Rates					
Mondays to Thursdays					
9am to 6pm	Meeting rooms	V D/D	14.20	14.90	4.9%
	Council Chamber/Gallery Bar	V D/D	21.40	22.00	2.8%
	Theatre for rehearsal	V D/D	21.40	22.00	2.8%
	Theatre for performance/event	V D/D	28.30	29.50	4.2%
6pm to 11pm	Meeting rooms	V D/D	21.40	22.00	2.8%
	Council Chamber/Gallery Bar	V D/D	32.00	33.50	4.7%
	Theatre for rehearsal	V D/D	182.70	192.00	5.1%
	Theatre for performance/event	V D/D	210.00	225.00	7.1%
Fridays and Saturdays					
9am to 6pm	Meeting rooms	V D/D	14.20	14.90	4.9%
	Council Chamber/Gallery Bar	V D/D	26.00	26.00	0.0%
	Theatre for rehearsal	V D/D	26.00	26.00	0.0%
	Theatre for performance/event	V D/D	35.90	37.70	5.0%
6pm to 11pm	Meeting rooms	V D/D	32.00	33.50	4.7%
	Council Chamber/Gallery Bar	V D/D	41.70	43.80	5.0%
	Theatre for rehearsal	V D/D	207.90	218.00	4.9%
	Theatre for performance/event	V D/D	266.70	280.00	5.0%
Sundays, Christmas Eve, New Year's Eve and Bank Holidays					
9am to 6pm	Meeting rooms	V D/D	29.60	31.00	4.7%
	Council Chamber/Gallery Bar	V D/D	41.70	43.70	4.8%
	Theatre for rehearsal	V D/D	41.70	43.70	4.8%
	Theatre for performance/event	V D/D	53.00	55.00	3.8%
6pm to 11pm	Meeting rooms	V D/D	47.20	49.50	4.9%
	Council Chamber/Gallery Bar	V D/D	61.90	65.00	5.0%
	Theatre for rehearsal	V D/D	320.20	336.00	4.9%
	Theatre for performance/event	V D/D	399.00	415.00	4.0%

*The hire of meeting rooms, Council Chamber/Gallery Bar, Theatre for rehearsal, and Theatre for performance/event will be non-vatable unless the hire includes the use of equipment in the room.

Sale Waterside Arts Centre continued		VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>
Commercial Rates					
Mondays to Thursdays					
9am to 6pm	Meeting rooms	V D/D	per hour 37.00	per hour 37.00	0.0%
	Council Chamber/Gallery Bar	V D/D	55.50	55.50	0.0%
	Theatre for rehearsal	V D/D	55.50	55.50	0.0%
	Theatre for performance/event	V D/D	74.00	74.00	0.0%
6pm to 11pm	Meeting rooms	V D/D	61.50	61.50	0.0%
	Council Chamber/Gallery Bar	V D/D	92.50	92.50	0.0%
	Theatre for rehearsal	V D/D	461.50 for the evening	461.50 for the evening	0.0%
	Theatre for performance/event	V D/D	615.00 for the evening	615.00 for the evening	0.0%
Fridays and Saturdays					
9am to 6pm	Meeting rooms	V D/D	per hour 37.00	per hour 37.00	0.0%
	Council Chamber/Gallery Bar	V D/D	55.50	55.50	0.0%
	Theatre for rehearsal	V D/D	55.50	55.50	0.0%
	Theatre for performance/event	V D/D	74.00	74.00	0.0%
6pm to 11pm	Meeting rooms	V D/D	61.50	61.50	0.0%
	Council Chamber/Gallery Bar	V D/D	92.50	92.50	0.0%
	Theatre for rehearsal	V D/D	461.50 for the evening	461.50 for the evening	0.0%
	Theatre for performance/event	V D/D	615.00 for the evening	615.00 for the evening	0.0%
Sundays, Christmas Eve, New Year's Eve and Bank Holidays					
9am to 6pm	Meeting rooms	V D/D	per hour 37.00	per hour 37.00	0.0%
	Council Chamber/Gallery Bar	V D/D	55.50	55.50	0.0%
	Theatre for rehearsal	V D/D	55.50	55.50	0.0%
	Theatre for performance/event	V D/D	74.00	74.00	0.0%
6pm to 11pm	Meeting rooms	V D/D	61.50	61.50	0.0%
	Council Chamber/Gallery Bar	V D/D	92.50	92.50	0.0%
	Theatre for rehearsal	V D/D	461.50 for the evening	461.50 for the evening	0.0%
	Theatre for performance/event	V D/D	615.00 for the evening	615.00 for the evening	0.0%
*The hire of meeting rooms, Council Chamber/Gallery Bar, Theatre for rehearsal, and Theatre for performance/event will be non-vatable unless the hire includes the use of equipment in the room.					

Sale Waterside Arts Centre continued		VAT (V) /Code	2012/13 £	2013/14 £	% change
Approved User Rates					
Mondays to Thursdays					
9am to 6pm	Meeting rooms	V D/D	per hour 9.20	per hour 9.70	5.4%
	Council Chamber/Gallery Bar	V D/D	14.40	15.00	4.2%
	Theatre for rehearsal	V D/D	14.40	15.00	4.2%
	Theatre for performance/event	V D/D	17.80	19.00	6.7%
6pm to 11pm	Meeting rooms	V D/D	14.00	14.70	5.0%
	Council Chamber/Gallery Bar	V D/D	21.40	22.40	4.7%
	Theatre for rehearsal	V D/D	107.10	115.00	7.4%
	Theatre for performance/event	V D/D	131.20	137.50	4.8%
Fridays and Saturdays					
9am to 6pm	Meeting rooms	V D/D	per hour 9.20	per hour 9.70	5.4%
	Council Chamber/Gallery Bar	V D/D	17.80	18.70	5.1%
	Theatre for rehearsal	V D/D	17.80	18.70	5.1%
	Theatre for performance/event	V D/D	23.60	24.70	4.7%
6pm to 11pm	Meeting rooms	V D/D	21.00	22.00	4.8%
	Council Chamber/Gallery Bar	V D/D	29.40	30.50	3.7%
	Theatre for rehearsal	V D/D	147.00	155.00	5.4%
	Theatre for performance/event	V D/D	178.50	185.00	3.6%
Sundays, Christmas Eve, New Year's Eve and Bank Holidays					
9am to 6pm	Meeting rooms	V D/D	per hour 17.80	per hour 18.60	4.5%
	Council Chamber/Gallery Bar	V D/D	26.00	27.50	5.8%
	Theatre for rehearsal	V D/D	26.00	27.50	5.8%
	Theatre for performance/event	V D/D	35.90	37.70	5.0%
6pm to 11pm	Meeting rooms	V D/D	29.40	30.80	4.8%
	Council Chamber/Gallery Bar	V D/D	40.90	43.00	5.1%
	Theatre for rehearsal	V D/D	207.90	218.00	4.9%
	Theatre for performance/event	V D/D	266.70	280.00	5.0%
*The hire of meeting rooms, Council Chamber/Gallery Bar, Theatre for rehearsal, and Theatre for performance/event will be non-vatable unless the hire includes the use of equipment in the room.					

Technical Resources	VAT (V) /Code	2012/13 £	2013/14 £	% change
Commercial				
Lighting/Sound switch on (Inc. basic lights and up to 3 wired microphones for one day)	V D/D	90.30	TBA	5.0%
Lighting/Sound switch on (Inc. basic lights and full use of sound equipment for one day)	V D/D	104.20	TBA	5.0%
Additional days for lighting and sound equipment for the same event.	V D/D	£57 second day. £38 third. £25 thereafter	TBA	5.6%
Additional condenser and kit mics	V D/D	34.70	TBA	4.9%
Lighting Scrollers in standard layout (19 colours)	V D/D	76.40	TBA	5.0%
Scrollers and Moving Lights (575 Spots or 575	V D/D	138.90	TBA	5.0%
Scrollers and Moving Lights (575 Spots and 575	V D/D	208.40	TBA	5.0%
Scrollers and Moving Lights (575's and 700E's)	V D/D	277.80	TBA	5.0%
4 Lites and Rays	V D/D	34.70	TBA	4.9%
Boom Lighting	V D/D	69.50	TBA	5.1%
Hazer	V D/D	111.10	TBA	5.0%
Smoke Machine	V D/D	27.80	TBA	5.1%
Dance Floor	V D/D	20.84	TBA	5.0%
Temporary stage decks. Full stage (Before 10pm)	V D/D	166.70	TBA	5.0%
(Additional costs if setup or removal occurs after	V D/D			
Temporary stage decks. Smaller music stage (Before	V D/D	113.60	TBA	5.0%
(Additional costs if setup or removal occurs after	V D/D			
Retract Theatre seating (Before 10pm)	V D/D	118.10	TBA	5.0%
(Additional costs if setup or removal occurs after	V D/D			
Set up of additional Theatre seating (Before 10pm)	V D/D	48.60	TBA	5.0%
(Additional costs if setup or removal occurs after	V D/D			
10pm)	V D/D			
Video/Data Projector (4000ANSI). Flown.	V D/D	222.30	TBA	5.0%
Video/Data Projector (2000ANSI) and Screen	V D/D	111.10	TBA	5.0%
Projector, laptop (with PowerPoint) and Screen	V D/D	138.90	TBA	5.0%
Laptop (with PowerPoint)	V D/D	48.60	TBA	5.0%
AV Rack	V D/D	94.50	TBA	5.0%
Wireless Remote	V D/D	41.70	TBA	5.1%
DVD Player	V D/D	15.30	TBA	5.1%
15" TV and Video Combi	V D/D	34.70	TBA	4.9%
22" Flat screen with DVD player	V D/D	55.60	TBA	5.1%
Overhead Projector and screen (5' x 5')	V D/D	43.10	TBA	5.1%
Flip Chart, pen and paper	V D/D	13.90	TBA	5.1%
Unicol Stand	V D/D	13.90	TBA	5.1%
Screen 8' x 8'	V D/D	41.70	TBA	5.1%
Screen 5' x 5'	V D/D	20.80	TBA	4.8%
Extension lead - 4 way. Secured.	V D/D	4.20	TBA	5.8%
Lectern	V D/D	62.50	TBA	5.0%
Lectern with mic	V D/D	83.30	TBA	4.9%
Perspex lectern	V D/D	48.60	TBA	5.0%
	V D/D			
Upright Piano	V D/D	55.60	TBA	5.1%
Tuning for piano	V D/D	69.50	TBA	5.1%
Portable PA (including 1 mic.) for 80 people	V D/D	90.29	TBA	5.0%
Radio Mic (Lapel=4. Handheld=2. Max 4 of either)	V D/D	44.45	TBA	5.0%
Portable Appliance Testing	V D/D	6.30 (First Item) 2.50 (Thereafter)	TBA	5.0%

Technical Resources continued....	VAT (V) /Code	2012/13 £	2013/14 £	% change
Technical staff (per hour)- Normal hours	V D/D	24.90	TBA	4.9%
Sound engineer - Normal hours	V D/D	34.70	TBA	4.9%
Technical staff (per hour)- Sunday, B/H, before 8am	V D/D	34.70	TBA	4.9%
Sound engineer - Sundays, B/H, before 8 am and after	V D/D	34.70	TBA	4.9%
Community				
Lighting/Sound switch on (Inc. basic lights and up to 3 wired microphones for one day)	V D/D	52.80	TBA	5.0%
Lighting/Sound switch on (Inc. basic lights and full use of sound equipment for one day)	V D/D	69.40	TBA	5.0%
Additional days for lighting and sound equipment for the same event.	V D/D	£19 for second day. £12.60 third. £7.90 thereafter	TBA	5.6%
Additional Condenser and Kit mics	V D/D	20.80	TBA	4.8%
Lighting Scrollers in standard layout (19 colours)	V D/D	47.90	TBA	5.0%
Scrollers and Moving Lights (575 Spots or 575	V D/D	80.60	TBA	4.9%
Scrollers and Moving Lights (575 Spots and 575	V D/D	114.00	TBA	5.0%
Scrollers and Moving Lights (575's and 700E's)	V D/D	151.20	TBA	5.0%
4 Lites and Rays	V D/D	19.80	TBA	4.8%
Boom Lighting	V D/D	33.10	TBA	5.1%
Hazer	V D/D	33.10	TBA	5.1%
Smoke Machine	V D/D	19.80	TBA	4.8%
Dance Floor	V D/D	25.20	TBA	5.0%
Temporary stage decks. Full stage (Before 10pm)	V D/D	118.10	TBA	5.0%
(Additional costs if setup or removal occurs after	V D/D			
Temporary stage decks. Smaller music stage (Before	V D/D	86.00	TBA	5.0%
(Additional costs if setup or removal occurs after	V D/D			
Retract Theatre seating (Before 10pm)	V D/D	69.50	TBA	5.1%
(Additional costs if setup or removal occurs after	V D/D			
10pm)				
Set up additional Theatre seating (Before 10pm)	V D/D	20.80	TBA	4.8%
(Additional costs if setup or removal occurs after	V D/D			
10pm)				
Video/Data Projector (4000ANSI). Flown	V D/D	132.30	TBA	5.0%
Video/Data Projector (2000ANSI) and Screen	V D/D	73.50	TBA	5.0%
Projector, laptop (with PowerPoint) and Screen	V D/D	104.20	TBA	5.0%
Laptop (with PowerPoint)	V D/D	33.10	TBA	5.1%
AV Rack	V D/D	37.80	TBA	5.0%
Wireless Remote	V D/D	13.90	TBA	5.1%
DVD Player	V D/D	11.20	TBA	4.6%
15" TV and Video Combi	V D/D	25.10	TBA	4.8%
22" Flat screen with DVD player	V D/D	34.40	TBA	5.0%
Overhead Projector and screen (5' x 5')	V D/D	29.10	TBA	5.0%
Flip Chart, pen and paper	V D/D	11.50	TBA	4.9%
Unicol Stand	V D/D	7.70	TBA	5.2%
Screen 8' x 8'	V D/D	25.00	TBA	5.0%
Screen 5' x 5'	V D/D	13.90	TBA	5.1%
Extension lead - 4 way. Secured.	V D/D	1.90	TBA	5.6%
Lectern	V D/D	27.80	TBA	5.1%
Lectern with mic	V D/D	37.00	TBA	4.9%
Perspex lectern	V D/D	20.80	TBA	4.8%
Upright Piano	V D/D	27.80	TBA	5.1%
Tuning for piano	V D/D	60.50	TBA	5.0%
Portable PA (including 1 mic) for 80 people	V D/D	56.90	TBA	5.0%
Radio Mic (Lapel=4. Handheld=2. Max 4 of either)	V D/D	28.30	TBA	4.8%

Technical Resources continued....	VAT (V) /Code	2012/13 £	2013/14 £	% change
Portable Appliance Testing	V D/D	5.00 First Item 1.90 Thereafter	TBA	4.2%
Technical staff (per hour)- Normal hours	V D/D	18.52	TBA	5.0%
Sound engineer - Normal hours	V D/D	25.14	TBA	5.0%
Technical staff (per hour)- Sunday, B/H, before 8am	V D/D	25.14	TBA	5.0%
Sound engineer - Sundays, B/H, before 8 am and after	V D/D	29.86	TBA	5.0%
Approved charges				
Lighting/Sound switch on (Inc. basic lights and up to 3 wired microphones for one day)	V D/D	52.80	TBA	5.0%
Lighting/Sound switch on (Inc. basic lights and full use of sound equipment for one day)	V D/D	69.40	TBA	5.0%
Additional days for lighting and sound equipment for the same event.	V D/D	£18.90 for second day. £12.60 third. £7.94 thereafter	TBA	5.0%
Additional Condenser and Kit mics	V D/D	20.80	TBA	4.8%
Lighting Scrollers in standard layout (19 colours)	V D/D	46.60	TBA	4.9%
Scrollers and Moving Lights (575 Spots or 575	V D/D	79.00	TBA	5.1%
Scrollers and Moving Lights (575 Spots and 575	V D/D	111.60	TBA	4.9%
Scrollers and Moving Lights (575's and 700E's)	V D/D	148.00	TBA	5.0%
4 Lites and Rays	V D/D	19.40	TBA	4.8%
Boom Lighting	V D/D	32.40	TBA	5.0%
Hazer	V D/D	32.40	TBA	5.0%
Smoke Machine	V D/D	19.40	TBA	4.8%
Dance Floor	V D/D	18.50	TBA	5.0%
Temporary stage decks. Full stage (Before 10pm)	V D/D	118.10	TBA	5.0%
(Additional costs if setup or removal occurs after 10pm)	V D/D			

Technical Resources continued....	VAT (V) /Code	2012/13 £	2013/14 £	% change
Temporary stage decks. Smaller music stage (Before (Additional costs if setup or removal occurs after	V D/D	86.00	TBA	5.0%
Retract Theatre seating (Before 10pm)	V D/D	69.50	TBA	5.1%
(Additional costs if setup or removal occurs after	V D/D			
Set up additional Theatre seating (Before 10pm)	V D/D	20.80	TBA	4.8%
(Additional costs if setup or removal occurs after	V D/D			
Video/Data Projector (4000ANSI). Flown.	V D/D	132.30	TBA	5.0%
Video/Data Projector (2000ANSI) and Screen	V D/D	73.50	TBA	5.0%
Projector, laptop (with PowerPoint) and Screen	V D/D	104.20	TBA	5.0%
Laptop (with PowerPoint)	V D/D	33.10	TBA	5.1%
AV Rack	V D/D	37.80	TBA	5.0%
Wireless Remote	V D/D	13.90	TBA	5.1%
DVD Player	V D/D	8.07	TBA	5.0%
15" TV and Video Combi	V D/D	16.67	TBA	5.0%
22" Flat screen with DVD player	V D/D	34.73	TBA	5.0%
Overhead Projector and screen (5' x 5')	V D/D	20.84	TBA	5.0%
Flip Chart, pen and paper	V D/D	11.51	TBA	5.0%
Unicol Stand	V D/D	7.69	TBA	5.0%
Screen 8' x 8'	V D/D	20.84	TBA	5.0%
Screen 5' x 5'	V D/D	11.11	TBA	5.0%
Extension lead - 4 way. Secured.	V D/D	1.89	TBA	5.0%
Lectern	V D/D	27.78	TBA	5.0%
Lectern with mic	V D/D	37.04	TBA	5.0%
Perspex lectern	V D/D	20.84	TBA	5.0%
Upright Piano	V D/D	27.78	TBA	5.0%
Tuning for piano	V D/D	60.48	TBA	5.0%
Portable PA (including 1 mic) for 80 people	V D/D	56.89	TBA	5.0%
Radio Mic (Lapel=4. Handheld=2. Max 4 of either)	V D/D	28.35	TBA	5.0%
Portable Appliance Testing	V D/D	5.00 First Item 1.90 Thereafter	TBA	4.2%
Technical staff (per hour)- Normal hours	V D/D	18.50	TBA	4.9%
Sound engineer - Normal hours	V D/D	25.10	TBA	4.8%
Technical staff (per hour)- Sunday, B/H, before 8am and after 11pm	V D/D	25.10	TBA	4.8%
Sound engineer - Sundays, B/H, before 8 am and after 11pm	V D/D	28.90	TBA	1.6%

TBA - To be announced in April 2013.

Sale Waterside Arts Centre Ticket Prices				
	VAT (V) /Code	2012/13 £	2013/14 £	% change
Family Shows				
Adults	V D/D	7.00	7.50	7.1%
Children	V D/D	5.00	5.50	10.0%
Comedy				
Full Price	V D/D	12.00	12.00	0.0%
Concession	V D/D	10.00	10.00	0.0%
Tea Dance				
	V D/D	2.50	3.00	20.0%
Drama				
Full Price	V D/D	10.00	12.00	20.0%
Concession	V D/D	8.00	10.00	25.0%
All other ticket prices for shows are based on the cost of show and				
Classes				
Future Visions Opening Doors	V D/D	2.00	2.50	25.0%
Wild Colours	V D/D	2.00	2.50	25.0%
Tai Chi	V D/D	4.00	4.50	12.5%
Busy Bodies	V D/D	3.00	3.50	16.7%
Dance Jam	V D/D	3.00	3.50	16.7%
Immerse Junior Drama drop in	V D/D	3.50	3.50	0.0%
Class Room Hire				
	D/D	Rates subject to negotiation		

LIABILITY FOR DAMAGE - INSURANCE

A hirer must agree to indemnify the Council against any claim for loss or damage, death or personal injury arising from the hirer's use of any the Council's premises. The above indemnity must be covered by insurance and the Council can arrange the following cover on a hirer's behalf at a cost of 10% of the basic hiring charge of the premises booked.

Alternatively the hirer (particularly regular hirers) may obtain their own Public Liability and Accidental Damage cover as detailed below but must provide proof of such cover at least 10 working days prior to the booking or series of bookings:

- a) Public liability cover of £5,000,000.
- b) Accidental damage cover with a limit of £10,000 and subject to a £25 damage excess payable by the hirer.

A refund of the premium involved cannot be made once cover has been effected on the hirer's behalf.

Any bookings for these activities / equipment should be referred to the insurance section.

VAT ON INSURANCE

VAT is only chargeable on insurance if the booking charge itself is subject to VAT. Otherwise it is exempt.

Community Safety				
Abandoned Trolleys	VAT (V)	2012/13	2013/14	
	/Code	£	£	% change
Collection per trolley	V D/D	24.42	25.64	5.0%
Storage per trolley, per week	V D/D	3.41	3.58	5.1%
Return to owners' premises per trolley	V D/D	24.42	25.64	5.0%
Disposal per trolley if unclaimed	V D/D	12.49	13.11	5.0%

Graffiti Removal				
	VAT (V)	2012/13	2013/14	
	/Code	£	£	% change
Charge per hour	V D/D	41.90	43.00	2.6%

Environmental Enforcement				
	VAT (V)	2012/13	2013/14	
	/Code	£	£	% change
Fixed penalty for the offence of failing to remove dog faeces	V D/D*	50.00	50.00	0.0%
Fixed penalty for the offence of leaving litter	V D/D*	75.00	75.00	0.0%
Fixed penalty for the offence of abandoning a vehicle	V D/D*	200.00	200.00	0.0%
Fixed penalty for nuisance parking offences	V D/D*	100.00	100.00	0.0%
Fixed penalty for Waste receptacle offences	V D/D*	100.00	80.00	(20.0%)
Fixed penalty for graffiti offences	V D/D*	75.00	75.00	0.0%
Fixed penalty for the offence of failure to produce authority	V D/D*	300.00	300.00	0.0%
Fixed penalty for the offence of failure to furnish documentation	V D/D*	300.00	300.00	0.0%
Fixed penalty for street litter control offences	V D/D*	100.00	100.00	0.0%
Fixed penalty for fly-posting offences	V D/D*	75.00	75.00	0.0%
Fixed penalty for litter clearing offences	V D/D*	100.00	100.00	0.0%
Fixed penalty for the offence of unauthorised distribution of literature	V D/D*	75.00	75.00	0.0%
Fixed penalty for dog control order offences	V D/D*	75.00	75.00	0.0%
*Fixed penalty fees are Discretionary but are contained within limits set by DEFRA				

TRANSFORMATION & RESOURCES

Registration of Births, Deaths & Marriages

		VAT (V) /Code	2012/13 £	2013/14 £	% change
Marriage & Civil Partnership fees at outside venues including cost of certificate:					
	Monday to Thursday	M/D	300.00	300.00	0.0%
	Friday		300.00	340.00	13.3%
	Saturday	M/D	330.00	340.00	3.0%
	Sunday / Bank Hol.	M/D	380.00	390.00	2.6%
Baby naming, Renewal of vows & Commitment Ceremonies					
Ceremonies at Register Office:					
	Monday to Friday	V D/D	175.00	175.00	0.0%
	Saturday	V D/D	200.00	200.00	0.0%
Ceremonies at Approved Premises:					
	Monday to Thursday	V D/D	180.00	190.00	5.6%
	Friday		180.00	220.00	22.2%
	Saturday	V D/D	210.00	220.00	4.8%
	Sunday / Bank Hol.	V D/D	240.00	250.00	4.2%
Ceremonies at Commercial Premises and Private Houses:					
	Monday to Thursday	V D/D	235.00	235.00	0.0%
	Friday		235.00	260.00	10.6%
	Friday & Saturday	V D/D	260.00	260.00	0.0%
	Sunday / Bank Hol.	V D/D	290.00	290.00	0.0%

The fees for commercial premises and private houses include a non-returnable pre-ceremony inspection fee of £40.

Citizenship Ceremonies						
(non standard ceremonies)						
Ceremonies at Register Office :						
	Per adult citizen	Monday to Friday	D/D	75.00	75.00	0.0%
	Per adult citizen	Saturday	D/D	75.00	75.00	0.0%
Ceremonies at Approved Premises :						
		Monday to Friday	D/D	290.00	290.00	0.0%
		Saturday	D/D	320.00	320.00	0.0%
		Sunday / Bank Hol.	D/D	370.00	370.00	0.0%
* Statutory charges for certificates and Marriage/Civil partnerships notice and attendance not published until March 2013						
Marriages & Civil Partnerships						
Attending a marriage or civil partnership at Sale Town Hall						
		Town Hall (inc. cert fee)				
		Monday to Friday	M/D	100.00	100.00	0.0%
		Saturday	M/D	150.00	150.00	0.0%
		Council Chamber				
		Mon to Sat	M/D	180.00 plus room hire	180.00	0.0%

	VAT (V) /Code	2012/13 £	2013/14 £	% change
Nationality Checking Service				
Adult submitting single application	V D/D	60.00	60.00	0.0%
Husband & wife applying at the same time	V D/D	80.00	80.00	0.0%
Husband & wife (and up to 2 children)	V D/D	100.00	100.00	0.0%
One parent / 3 children	V D/D	100.00	100.00	0.0%
One parent / 2 children	V D/D	90.00	90.00	0.0%
Additional children on parents' application	V D/D	35.00	35.00	0.0%
Children independent of parents	V D/D	40.00	40.00	0.0%
Non-refundable deposit (deducted from Fee)	V D/D	25.00	25.00	0.0%

Revenues and Benefits

	VAT (V) /Code	2012/13 £	2013/14 £	% change
Summons Costs				
Council Tax Liability Orders	M/D	95.00	95.00	0.0%
NNDR Liability Orders	M/D	135.00	135.00	0.0%
Committal to prison proceedings				
- Committal application (maximum)	M/M	305.00	305.00	0.0%
- Arrest warrant with bail (maximum)	M/M	145.00	145.00	0.0%
- Arrest warrant without bail (maximum)	M/M	145.00	145.00	0.0%
Prosecution Fines, Court Costs, Charging Orders, Insolvency proceedings and Enforcement costs are decided at the court hearing on an individual basis.				

Special Events

	VAT (V) /Code	2012/13 £	2013/14 £	% change
<u>Operational Days</u>				
<u>Large Events (Fairs with 15 or more vehicles) per day</u>	V D/D	810.00	810.00	0.0%
Deposit (Returnable)	D/D	2,500.00	2,500.00	0.0%
<u>Medium Events (Fairs with 10 to 15 vehicles) per day</u>	V D/D	590.00	590.00	0.0%
Deposit (Returnable)	D/D	1,350.00	1,350.00	0.0%
<u>Small Events (Fairs with up to 10 vehicles) per day</u>	V D/D	285.00	285.00	0.0%
Deposit (Returnable)	D/D	725.00	725.00	0.0%
<u>Youth Events per day</u>	V D/D	195.00	195.00	0.0%
Deposit		750.00	750.00	0.0%
Exhibitions – per day	V D/D	80.00	80.00	0.0%
<u>Non-Operational Days (i.e. set up and shut down)</u>				
	D/D	75.00	75.00	0.0%
Large Events (Fairs with 15 or more vehicles) per day				
Medium Events (Fairs with 10 to 15 vehicles) per day	D/D	50.00	50.00	0.0%
Small Events (Fairs with up to 10 vehicles) per day		25.00	25.00	0.0%
Circuses – price on application				
Caravan and vehicle per day whether operational or non operational		10.00	10.00	0.0%
<u>Fitness Classes</u>				
price per hour (5 or less attendees)	V D/D	5.00	5.00	0.0%
price per hour (15 or less attendees)	V D/D	10.00	10.00	0.0%
price per hour (30 or less attendees)	V D/D	15.00	15.00	0.0%
Groups of more than 30 to be subject to special permission	V D/D			
Blue Badge Permits	M/D	10.00	10.00	0.0%

LIBRARIES

	VAT (V) /Code	2012/13 £	2013/14 £	% change
A) Fines				
Adults (over 16) - per book, per day (to a maximum of £12.00)	D/D	0.10	0.10	0.0%
Children (under 16) - per book per day	D/D	Exempt	Exempt	
Customers who are disabled	D/D	Exempt	Exempt	
Overdue Items Letter (postage charge)	D/D	0.36	0.50	38.9%
B) Reservation Fee				
In stock in Trafford		Free	Free	
Not in stock in Trafford	D/D	3.50	3.50	0.0%
All Items requested from British Library, including photocopies, (in addition to standard not in stock charge).	D/D	5.00	5.00	0.0%
C) Photocopying, printing and scanning				
Black and white per sheet (A4)	V D/D	0.10	0.10	0.0%
Black and white per sheet (A4) Double sided	V D/D	0.15	0.15	0.0%
Black and white per sheet (A3)	V D/D	0.15	0.15	0.0%
Black and white per sheet (A3) Double sided	V D/D	0.20	0.20	0.0%
Colour (A4)	V D/D	0.50	0.50	0.0%
Colour (A4) Double sided	V D/D	0.75	0.75	0.0%
Colour (A3)	V D/D	1.00	1.00	0.0%
Black and white (photographic quality) per sheet A4	V D/D	0.25	0.25	0.0%
Black and white (photographic quality) per sheet A3	V D/D	0.50	0.50	0.0%
Scanning	V D/D	0.10	0.10	0.0%
D) E-Readers				
Refundable security deposit	D/D	N/A	20.00	
Late Return per day (up to 10 weeks then lost item)	D/D	N/A	1.00	
Damage to E-reader case, leads, charger, screen + deposit forfeit	D/D	N/A	20.00	
Damage beyond use or lost + deposit forfeit	D/D	N/A	100.00	
E) Postage				
Recharge for overdue and reservation letters		N/A	0.50	
Notification of overdue and reservations by text		N/A	0.10	

Libraries continued....

	VAT (V) /Code	2012/13 £	2013/14 £	% change
F) Compact Discs and Audio Cassettes				
DVD's - all DVD's (per item)	D/D	2.00	2.00	0.0%
G) Exhibition Charge				
Rental of space 50 or more sq m £50 per week or part of week (Urmston Library only) or under 50 sq m £25 per week or part of week, plus £10 per week public liability insurance.		25.00 / 50.00	25.00/ 50.00	0.0%
	D/D	+	+	
		10.00	10.00	0.0%
H) Displaying posters (charge per week)				
A5	D/D	0.30	0.30	0.0%
A4	D/D	0.50	0.50	0.0%
A3	D/D	1.00	1.00	0.0%
I) Replacement Library Cards				
Adults (16 and over)	D/D	2.00	2.00	0.0%
Children under 16 - first loss free, any subsequent loss	D/D	1.00	1.00	0.0%
J) Toys (Up to 3 can be borrowed for up to 3 Weeks)				
Loan of one toy	D/D	0.50	0.50	0.0%
K) Local Studies				
Right to Buy Research Fee (payable in advance)	V D/D	10.00	10.00	0.0%
Genealogical Research Fee (first 20 minutes free then, per hour)	V D/D	25.00	25.00	0.0%
Microfiche/ film - A4 Copy	V D/D	1.00	1.00	0.0%
Microfiche/ film - A3 Copy	V D/D	1.00	1.00	0.0%
Photocopies - A4	V D/D	0.05	0.05	0.0%
Photocopies - A3	V D/D	0.10	0.10	0.0%
Photocopies - Maps	V D/D	0.50	0.50	0.0%
Maps and Plans - 1 item	V D/D	35.00	35.00	0.0%
Maps and Plans - subsequent items	V D/D	3.00	3.00	0.0%
Maps A0 size historical maps	V D/D	5.00	5.00	0.0%
Photographs - superior quality	V D/D	7.05	7.05	0.0%
Photographs - standard quality	V D/D	1.75	1.75	0.0%
Supply of image scanned to CD	V D/D	8.05	8.05	0.0%
Supply of image for publication	V D/D	30.00	30.00	0.0%
Self service photography permit per day	V D/D	3.00	3.00	0.0%
Photographic Publication Fee (per image or by agreement)	V D/D	30.00	30.00	0.0%
Postal enquires to local studies (standard minimum charge)	V D/D	2.50	2.50	0.0%
Standard postal charge	V D/D	1.50	1.50	0.0%
L) Fax Service				
Within the UK each A4 sheet - send	V D/D	1.00	1.00	0.0%
Receipt of each A4 sheet	V D/D	0.50	0.50	0.0%
International faxes	V D/D	2.00	2.00	0.0%
	V D/D	first page	first page	
		1.00	1.00	0.0%
		subsequent	subsequent	
		pgs	pgs	

Libraries continued....				
VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	<u>% change</u>	
M) People's Network Charging ICT sessions	V D/D	FREE for first half hour, 50p per half hour (or part) thereafter	FREE for first half hour, 50p per half hour (or part) thereafter	0.0%
	VAT (V) /Code	<u>2012/13</u> £	<u>2013/14</u> £	
N) Musical Scores and Playsets Hire by local societies (per set)				
- 1 to 40 copies	D/D	25.00	25.00	0.0%
- 41 to 80 copies	D/D	30.00	30.00	0.0%
- 81 to 120 copies	D/D	35.00	35.00	0.0%
- Over 120 copies	D/D	40.00	40.00	0.0%
Orchestral sets	D/D	10.00	10.00	0.0%
O) Comb Binding	V D/D	2.00	2.00	0.0%
P) Laminating				
A4	V D/D	1.00	1.00	0.0%
A3	V D/D	2.00	2.00	0.0%

DEFINITIONS

ADULT/JUNIOR: An adult is anyone defined as 16 years or over and juniors up to and including 15 years of age

CONCESSIONS: All juniors, Leisure Pass Holders or Registered Disabled